

AGENDA



- Committee - **PERFORMANCE MONITORING PANEL**
- Date & Time - Tuesday, 15 July 2025 at 7.00 pm
- Venue - Meeting Room 1, Council Offices, Priory Road, Spalding

Membership of the Performance Monitoring Panel:

Councillors: B Alcock (Chairman), M D Booth (Vice-Chairman), C J T H Brewis, N Chapman, S Chauhan, L J Eldridge, M Geaney, S Hutchinson, J L King, J L Reynolds, G P Scalese, I Sheard and A R Woolf

Substitute members on the Performance Monitoring Panel may be appointed only from members who are not on the Cabinet. Substitutions apply for individual meetings only.

Quorum: 5

Persons attending the meeting are requested to turn their mobile telephones to silent mode

Democratic Services
Council Offices, Priory Road
Spalding, Lincs PE11 2XE

Date: 7 July 2025

AGENDA

- 1 Apologies for absence.
- 2 Minutes - (Pages 5 - 22)
To sign as a correct record the minutes of the 20 May 2025 Performance Monitoring Panel (enclosed).
- 3 Declaration of Interests. -
Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest to the meeting and leave the room without participating in any discussion or making a statement on the item, except where a councillor is permitted to remain as a result of a grant of dispensation.
- 4 Actions - (Pages 23 - 28)
An update on actions that arose at the 20 May 2025 Performance Monitoring Panel meeting and the tracking of outstanding actions (enclosed).
- 5 Questions asked under Standing Order 6
- 6 Tracking of Recommendations -
To consider responses of the Cabinet to reports of the Panel.
- 7 Items referred from the Policy Development Panel.
- 8 Key Decision Plan - (Pages 29 - 34)
To note the current Key Decision Plan
- 9 Use of Section 113 Agreements - (Pages 35 - 42)
To provide the Performance Monitoring Panel with requested information relating to Section 113 agreements across the partnership (briefing note of the Assistant Director – Corporate enclosed).
- 10 South and East Lincolnshire Council's Crowdfunding Scheme - two year progress - (Pages 43 - 64)
To provide an overview of the first two years of the South and East Lincolnshire Crowd Funding Scheme (report of the Assistant Director – Housing and Communities enclosed).
- 11 Sustainable Products Policy - (Pages 65 - 78)
To provide an update in regard to monitoring of progress (report of the Assistant Director – Regulatory enclosed).
- 12 Refuse and Recycling Sack delivery service - (Pages 79 - 84)
To update the Performance Monitoring Panel on the options to improve the reliability of the sack delivery service and consider options for the future. (report of the Director of Communities enclosed).
- 13 Performance Monitoring Panel Work Programme - (Pages 85 - 92)
To set out the work programme of the Performance Monitoring Panel

(report of the Assistant Director – Governance enclosed).

- 14 Any other items which the Chairman decides are urgent -

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.

- 15 Exclusion of Press and Public -
To consider resolving that, under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

- 16 Restricted Minute - (Pages
To sign as a correct record the restricted minute of the 20 May 2025 93 - 94)
Performance Monitoring Panel meeting (enclosed).

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Minutes of a meeting of the **PERFORMANCE MONITORING PANEL** held in the Meeting Room 1, Council Offices, Priory Road, Spalding, on Tuesday, 20 May 2025 at 6.30 pm.

PRESENT

B Alcock (Chairman)
M D Booth (Vice-Chairman)

C J T H Brewis
N Chapman
M Geaney

S Hutchinson
J L Reynolds
G P Scalese

A R Woolf

In Attendance: The Assistant Director – Communities and Housing Services, the Assistant Director – Housing, the Business Intelligence and Change Manager, the Housing Property and Repairs Manager, the Business Support Manager, the Cultural Services Manager, the Chief Finance Officer (PSPS), the South Holland Centre Manager and the Democratic Services Officer

Apologies for absence were received from or on behalf of Councillors S Chauhan, L J Eldridge, J L King and I Sheard

1 **MINUTES**

Consideration was given to the minutes of the meeting of Performance Monitoring Panel held on 12 March 2025.

AGREED:

That the minutes be signed by the Chairman as a correct record.

2 **ACTIONS**

Consideration was given to the update on actions that arose at the 12 March 2025 Performance Monitoring Panel meeting and the tracking of outstanding actions.

Members considered the actions and made the following comments:

- Members queried action 67(b) in relation to when feedback would be provided to the Panel from the Portfolio Holder.
 - The Business Intelligence and Change Manager commented the delay could be related to the upcoming decision on the new waste delivery model but a response from the Portfolio Holder would be

Action By

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chased.

AGREED:

That the responses to actions be noted.

3 DECLARATION OF INTERESTS.

There were none.

4 QUESTIONS ASKED UNDER STANDING ORDER 6

There were none.

5 TRACKING OF RECOMMENDATIONS

There were none.

6 ITEMS REFERRED FROM THE POLICY DEVELOPMENT PANEL.

There were none.

7 KEY DECISION PLAN

Consideration was given to the Key Decision Plan dated 12 May 2025.

Members made the following comment:

- With reference to the item 'Destination Lincolnshire Local Visitor Economy Partnership Destination Management Plan and SELCP Destination Management Plan', members were disappointed to see that the item had been moved along a meeting cycle again and requested that an update be provided at the next meeting of the Performance Monitoring Panel.

AGREED:

That the Key Decision Plan be noted.

8 Q4 PERFORMANCE REPORT 24-25

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Consideration was given to the report of the Assistant Director – Corporate which sought to provide an update on how the Council was performing for the period 1st January 2025 to 31st March 2025.

The Business Intelligence and Change Manager introduced the report, highlighting the following areas:

- 82% of the Council's performance indicators were on track with only 9% significantly under target.
- The percentage of household waste collected for recycling and composting had dropped to 28.79% which was significantly under the 45% target set.
- The percentage of corporate complaints responded to within corporately set timescales had dropped to 58.82%, with a target of 95%. Many of the complaints not responded to within the timescale came from one department where new processes had been put into place to drive improvements in response times.
- The percentage of subject requests responded to within statutory timescales had fallen to 66.67% compared to a 100% target. Improvements had been made to how these requests were dealt with and staff training had taken place.
- The average answer rate – Revenues and Benefits (PSPS) had fallen to 66.76%, short of the 87% target set. Call duration had increased by 116 seconds in comparison to Q4 last year and there had also been a 40% increase in the number of repeat calls received from the same customers. Extended opening hours had been implemented from November to March, with call lines also being extended through annual billing. The customer services summit would discuss the issue going forward and report back to the Panel.

Members considered the report, and made the following comments:

- Members asked that page references were not made in the covering report as these did not match the agenda numbering.
- Members queried when a trend became a target, did this happen after a full year of data was available.
 - The Business Intelligence and Change Manager responded that this was dependent upon the service area concerned and many trends were unsuitable for a target to be in place due to the variability of the data each quarter.
 - Where the Panel felt a trend should be a target, this could be referred back for discussion with the

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service area.

- Members wished for 'Council run stall occupancy levels' to be a target rather than a trend.
- Members asked for further information regarding why the 'household waste collected for recycling and composting' indicator had been consistently underperforming.
- Members queried the reference to S113 agreements in the commentary for 'Percentage of corporate complaints' indicator and raised concern about the number of staff being shared and what the potential risks and effect on services this would have.
- Members questioned the significant drop in performance relating to the 'Percentage of subject access requests responded to within statutory timescales' indicator.
 - The Business Intelligence and Change Manager confirmed that he would provide the Panel with the exact number of requests received as this was likely to be a low number that would then skew the statistics.
- Members appreciated the explanation provided for the reduction in performance relating to 'Average answer rate - Revenues and Benefits (PSPS)' but sought clarification as to whether the trend was likely to continue or whether changes needed to be made to the service to improve this indicator.
- Members queried the 'Number of FPNs outstanding payment' as there appeared to be a significant increase between Q1 and Q4. Was this due to more FPNs being issued or less FPNs being paid.
 - The Business Intelligence and Change Manager responded that there was more FPNs issued for litter in Q3 and Q4 which correlated with the number of outstanding payments.
 - Further information would be requested from the service area as to the variation in figures.
 - It was also clarified that unpaid FPNs in one quarter may carry through to the next quarter if they remain unpaid and further commentary would be requested from the service area regarding this.
- Members expressed concern around the 'Number of working days lost to sickness per FTE' that the figure had increased for Q4 and appeared to be higher than the other authorities within the Partnership.
 - The Business Intelligence and Change Manager confirmed that an explanation would be sought for this but clarified that this figure was cumulative across the year.
 - It was also confirmed that the Q4 figure would be

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benchmarked with other local authorities across the country.

- Members queried the significant drop in the number of 'Direct Debit Payments' for Q4.
 - The Chief Finance Officer (PSPS) confirmed that this reflected that a significant number of residents paid their council tax over 10 months rather than 12 months, so this figure would naturally reduce in Q4.

AGREED:

That the contents of the report be noted.

9 HOUSING LANDLORD SERVICE – PERFORMANCE OF DAMP, CONDENSATION AND MOULD CASE MANAGEMENT

Consideration was given to the report of the Director of Communities which consider how the Housing Landlord Service performed in its response to damp, condensation, and mould for 2024/25.

The Housing Property and Repairs Manager introduced the report highlighting the following areas:

- The report provided an updated position for year end 2024/25
- Damp, condensation and mould continued to be a challenging area but reporting of cases had been streamlined into proactive and reactive reports to maximise efficiency in reporting.
- There had been additional investment made into staffing resource for the co-ordination of reports for damp, condensation, and mould to increase capacity for the service to provide follow-up telephone calls six months after remedial works had taken place.

Members considered the report, and made the following comments:

- Members noted the number of DCM cases was very large and asked why there had been a sudden increase in the number of reported cases.
 - The Housing Property and Repairs Manager confirmed that the vast majority of cases had arisen from the results of stock survey work undertaken.
 - Where a tenant was happy to manage the DCM themselves, the cases were not closed but are provided with a follow-up phone call six months after to the report.

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- An emphasis was put on the proactive approach taken by officers to ensure that tenants were encouraged to report any DCM at their property.
 - Information on how to report a repair was provided as part of the annual rent review letter sent in March 2025 and the upcoming annual tenants report would include a section on DCM and how to report it.
- Members asked whether the Council was measured on its response to DCM reports.
 - The Housing Property and Repairs Manager confirmed that this was measured as part of the Tenant Satisfaction Measures.
- Members queried how repeat reports of DCM from one property were received.
 - The Housing Property and Repairs Manager advised that in most cases where remedial work had been carried out, the DCM did not return. A follow-up phone call was also conducted six months post repair.
 - It was also noted that where remedial works take place, education was provided to the tenant to manage moisture within their property. In select circumstances, cases are sent through to the Cost of Living team where a tenant could be provided with continued support to manage DCM.
 - Repeat cases were also monitored and reported to the Housing Compliance Clinic.
- Members requested that comparisons be provided quarterly against the proposed performance indicators.
 - The Housing Property and Repairs Manager confirmed that this information would form part of the quarterly performance report. These indicators would provide trends rather than work to set targets due to variations in the number of cases reported each quarter.
- Members expressed concern at the number of properties that officers were unable to access where DCM issues had been discovered and the long-term impact on those properties.
 - The Housing Property and Repairs Manager clarified that within the total number of properties within the no access procedure, properties would be at different stages of that procedure.
- Members queried why officers weren't able to access some properties.
 - The Housing Property and Repairs Manager responded to say it was difficult to ascertain the reasons for no access in some cases, but most

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- were due to the tenant not being available for a visit.
- Members asked what the last resort was to access a property if urgent remedial work was required.
 - The Housing Property and Repairs Manager confirmed that the last resort was to issue an injunction to access a property, however this was usually only used in cases where electricity or gas safety were a danger to the tenants.
 - Members felt sensitivity was required in cases where tenants may not be able to afford DCM maintenance or may be unable to manage moisture in their property.
 - Members raised concern that tenants had let officers in to conduct a stock condition survey but would not allow officers back in to conduct remedial works on identified issues within the survey.
 - Members noted that there was a handful of cases in Table 3.1 of the report where a DCM issue had been reported but no access had later been gained to the property to conduct remedial works.
 - The Housing Property and Repairs Manager clarified that in some cases, a Housing Officer had reported the issue rather than the tenant themselves.

The Panel requested that the following feedback be provided to Cabinet:

- It was imperative that departmental resourcing was sufficient to carry out critical DCM work.
- There was concern around the volume of 'no access' cases and the number of attempted contacts that officers had already undertaken.
- The Panel were supportive of enforcement action being taken to ensure DCM didn't have a long-term impact on the condition of a property.
- It was important that all tenants were aware of how to report DCM and the support available to them.

AGREED:

1. That the Panel notes the report and provides the above feedback to Cabinet.
2. That the Key Performance Indicators reported to Performance Monitoring Panel on damp, condensation and mould cases be revised for 2025/26 to the following:
 - Number of damp, condensation and mould cases reported in the last quarter
 - Number of live damp and mould cases as a percentage of stock.

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- Average number of days to fix damp and mould issues

Percentage of inspections carried out within 14 working days

10 HOUSING LANDLORD SERVICE – RESPONSIVE REPAIRS AND PLANNED MAINTENANCE PERFORMANCE

Consideration was given to the report of the Director of Communities which consider how the Housing Landlord Service performed on responsive repairs and planned maintenance.

The Housing Property and Repairs Manager introduced the report highlighting the following areas:

- This report followed on from the report presented to the Panel in March and detailed the year end performance position for responsive repairs and planned maintenance.
- Performance remained on track and on target
- Underperformance in the capital programme remained and while inroads had been made, this still remained an area on focus.
- A Capital Programme Clinic was being set up to assist with underperformance in the capital programme and this would involve monthly scrutiny by the Portfolio Holder for Strategic and Operational Housing.

Members considered the report, and made the following comments:

- Members commented on the need to ensure that the Capital Programme Clinic was not merely a ‘talking shop’ and would drive improvement in tackling the underperformance in the capital programme.
 - The Housing Property and Repairs Manager confirmed that this clinic would mirror the Housing Compliance Clinic that was already in operation and scrutiny would be performed by the Portfolio Holder for Strategic and Operational Housing and the Assistant Director – Housing.
- Members commented that improvement was required in regard to tenant satisfaction measures relating to repairs.
- Members identified resourcing as a key issue and highlighted that temporary operatives had been taken on.
 - The Housing Property and Repairs Manager confirmed that this would be an area of focus for 25/26 and the team were looking to ratify this issue.
- Members queried when the online repairs reporting tool would be available to tenants.
 - The Housing Property and Repairs Manager anticipated that this would be available in Q2 25/26.

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- The Business Support Manager confirmed that Officers were currently working the corporate transformation team to deliver this tool for tenants in Q2, with tenants also providing feedback on the tool during the development phase.
- Members praised Officers and the Portfolio Holder for the amount of work that had taken place since the beginning of the transformation programme and commented on the rise of satisfaction among tenants across most areas.
- Members queried the timing of the Asset Management Strategy and the HRA Business Plan.
 - The Assistant Director – Housing confirmed that these documents would follow the same timeline as the budget setting process and implemented at the same time as the 26/27 budget.
 - Informal members sessions were about to be set up and once these had taken place, the documents would be presented to tenants for feedback.

The Panel requested that the following feedback be provided to Cabinet:

- The Panel supported the need to ensure that the department were adequately resourced to ensure the full maintenance of all properties.

AGREED:

That the Panel notes the report and provides the above feedback to Cabinet.

11 HOUSING LANDLORD SERVICE - COMPLIANCE ASSURANCE

Consideration was given to the report of the Director of Communities which consider how the Housing Landlord Service performed against key statutory compliance measures.

The Housing Property and Repairs Manager introduced the report highlighting the following areas:

- This report presented an update on year end performance for Housing Compliance, following a report to the Panel in March.
- All fire safety remedials had either been completed or on track for completion.
- Work regarding electrical safety certificates was ongoing and where properties were difficult to access, work was being undertaken with Housing Officers to encourage

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tenants to allow access to their property.

Members considered the report, and made the following comments:

- Members asked whether the Council was responsible for 'capping off' gas supplies to properties.
 - The Housing Property and Repairs Manager confirmed that a contractor was responsible for gas capping but there were two qualified gas engineers within the Council's housing repairs team that could do this in urgent cases.
 - This was step was only used in cases as a last resort after multiple attempts to contact the tenant.
- Members were reassured that an internal audit of housing compliance had demonstrated that there were no material issues relating to compliance.
- Members queried whether any targets were required regarding the implementation of the Tenant Engagement and Influence Strategy.
 - The Assistant Director – Housing responded that the strategy had been to Policy Development Panel twice and would be presented to Cabinet for adoption in June 2025.
 - The work detailed within the strategy would commence in July 2025 with the tenant's forum.
- Members raised concern about the wording of the 'Crime and Disorder' section of the report and requested that this be amended to include further information about the Council's compliance with this.
 - The Housing Property and Repairs Manager confirmed that this related to the statutory requirement for housing providers to carry out fire risk assessments, gas safety checks and legionella safety checks.
- Members were pleased to see that a Vulnerable Persons and Reasonable Adjustments Policy was being drafted and questioned when this would be adopted.
 - The Assistant Director – Housing responded that the document was currently being reviewed by the Legal team and would then be consulted on with the Tenant Forum.
 - Dates for the implementation of the policy would be confirmed in due course.
- Members expressed concerns about the number of no access cases in relation to damp, condensation and mould and the potential deterioration of these properties long-term.

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The Panel requested that the following feedback be provided to Cabinet:

- The Panel had concerns about the large number of 'no access' cases for damp, condensation and mould and expressed concern about the potential long-term deterioration of properties should no access to the properties be gained.

AGREED:

That the Panel notes the report and provides the above feedback to Cabinet.

12 TENANT SATISFACTION MEASURES 2024/25

Consideration was given to the report of the Director of Communities which updated the Performance Monitoring Panel on the 2024/2025 Tenant Satisfaction Measure outcomes.

The Business Support Manager introduced the report and highlighted the following areas:

- The report presented responses to the Tenant Satisfaction survey for the second year, with additional questions added to the survey to understand the reasons for any dissatisfaction.
- Tenant Satisfaction had increased or remained the same in the last year and overall, 74% of tenants were satisfied with the service they received.
- Complaint handling continued to be a challenge across the sector and while improvement was still required, there had been a 6% increase in tenant satisfaction in this particular area.

Members considered the report, and made the following comments:

- Members were encouraged by the results of the tenant satisfaction measures and noted that any improvements made within the service provided would likely take 18 months to filter through to increased tenant satisfaction.
- Members were impressed by the number of compliments that the service had received.

The Panel requested that the following feedback be provided to Cabinet:

- The Panel were encouraged by the results of the Tenant Satisfaction Measures.

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AGREED:

1. That the Panel notes the report and results at Appendix 2 of the report.
2. That the Panel provides the above feedback for consideration by Cabinet.

13 HOUSING - ANNUAL COMPLAINTS PERFORMANCE AND SERVICE IMPROVEMENT REPORT 2024/2025

Consideration was given to the report of the Director of Communities which considered the performance of Housing Complaints for 2024/2025 and sought feedback for the consideration of Cabinet.

The Business Support Manager introduced the report and highlighted the following areas:

- The report provided an update on the annual complaint's performance and the Council's performance against the Housing Ombudsman Complaint Handling Code.
- There had been a cultural change in the service with the active promotion of the complaints system to tenants.
- The service had introduced complaint learning forms to be completed for every complaint to determine required improvements to the service.

Members considered the report, and made the following comments:

- Members commented that the use of colour bar charts made the data confusing to read and difficult to identify.
- Members stated that complaints were a resource dependent area and queried whether officers would meet the deadline for submission to the Housing Ombudsman.
 - The Business Support Manager responded that the Housing Ombudsman had extended their submission deadline from 30th June to September but subject to Cabinet approval on 10th June, the deadline would be met.
- Members questioned whether any further analysis to that identified within the report was carried out to determine the cause of complaints.
 - The Business Support Manager commented that an internal complaints working group analysed trends and themes of complaints quarterly and discussed recommendations for service improvements.
 - A data analyst had also recently been recruited to assist with further analysis.

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- Members asked whether the complaints 'not upheld' had been determined by the Housing Ombudsman.
 - The Business Support Manager explained that these were not Housing Ombudsman complaints. There were three complaint stages: stage one where a Service Manager investigated, stage 2 where the Assistant Director investigated and stage three where the complaint was passed to the Housing Ombudsman, but a complainant did have the ability to pass their complaint to the Housing Ombudsman at any time.
 - There had only been one Housing Ombudsman complaint in the last year.
- Members further queried the meaning of 'not upheld' complaints.
 - The Business Support Manager confirmed that these were rejected complaints where the Council had followed their policies and procedures.
 - The Business Support Manager stated that all investigating officers were required to complete a feedback form for every complaint to record learning and improvements to be made to the service.

AGREED:

That the Panel notes the contents of the report which included the annual complaints performance and service improvement report for 2024/2025 (as attached at appendix 1) and the Housing Ombudsman self-assessment 2025 (as attached at appendix 2)

14 REFUSE AND RECYCLING SACKS

Consideration was given to the briefing note of the Assistant Director – Neighbourhoods following a request from the Chairman of the Performance Monitoring Panel.

The Chairman introduced the item and explained the following points:

- The issue had been raised following reports that residents in some areas of Crowland had not received their refuse sacks.
- The item had been placed on the agenda in the hope that an explanation could have been provided as to why this situation had occurred.
- He requested that a report be given to the next meeting of the Performance Monitoring Panel to detail shortcomings in the delivery service for refuse sacks and changes that

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could be made to make the service foolproof.

Members considered the briefing note provided, and made the following comments:

- Members commented that this appeared to happen regularly in very rural areas of the district and refuse sacks were often left on the roadside, with someone taking them before a resident is able to pick them up.
- Members queried whether Parish Councils could be given a supply of refuse sacks to enable residents with missed deliveries to easily access replacements.
 - The Chairman commented that this used to happen but monitoring of how many were given out by the Parish Councils was difficult.

AGREED:

That the contents of the briefing note be noted and that a more detailed report be presented to the next meeting of the Performance Monitoring Panel to explain shortcomings of the delivery service for refuse and recycling sacks and for suggestions to come forward to make it a foolproof service.

15 PERFORMANCE MONITORING PANEL WORK PROGRAMME

Consideration was given to the report of the Assistant Director – Governance which set out the Work Programme of the Performance Monitoring Panel.

Members made no comments on the report.

AGREED:

That the Performance Monitoring Panel Work Programme be noted.

16 SOUTH HOLLAND CENTRE FINANCIAL INFORMATION

Consideration was given to the report of the Assistant Director – Communities and Housing Services which presented the South Holland Centre budget.

The Cultural Services Manager introduced the report and highlighted the following points:

- This item had previously been discussed at PMP on 11 December 2024 and Members had asked for a more detailed budget to be presented.

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- The report provided an overview of how the budget for the South Holland Centre was managed.

Members considered the report, and made the following comments:

- Members raised that there was no business plan in place for the South Holland Centre and therefore there was no targets set for the Centre to work towards over the year.
 - The Assistant Director – Communities and Housing Services commented that the South Holland Centre was a fabulous facility and important part of both Spalding and South Holland as a district. There had always been a plan in place for the South Holland Centre for the manager to work to, but this was not a business plan in the traditional sense.
 - The plan covered the programme of events for the next year and team delivery objectives.
 - The South Holland Centre was included within the Council's extensive budget setting process where every line was scrutinised quarterly with the Centre Manager and their finance business partner.
 - The Chief Finance Officer (PSPS) added that the budget was set each year in collaboration with the Centre Manager and scrutiny challenges would be undertaken this year by the s151 Officer.
- Members commented that figures included within the budget required more explanation. Using the employees' line as an example, there was a need to look at what was spent, what the prediction was for next year and how that figure was arrived at.
 - The Chief Finance Officer (PSPS) explained that the finance business partner would work with the Centre Manager on detailed elements that make up the total figure for that budget line.
 - For the South Holland Centre, this was also based on seasonal, and performance demands to forecast what staffing was required for the forthcoming three months.
- Members requested explanation as to why more money was spent in Q4 for 2024/2025 than for the first three quarters of the year.
 - The Chief Finance Officer (PSPS) explained that this could be attributed to utility costs where the billing was made in Q4 for use in Q3.
 - It was confirmed that more detailed information around this variance was included within the exempt appendix.
- Members queried what plans were in place to bring in more

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income revenue.

- The South Holland Centre Manager explained that while live shows and hires of the auditorium were doing really well, the function hall was not being marketed to its full potential.
- In partnership with the Red Lion, the function hall would be dressed for a wedding to advertise hire of the hall. The Red Lion would also bring a bank of suppliers for hirers to use which would assist in encouraging more bookings for the function hall.
- The Assistant Director – Communities and Housing Services noted that the Portfolio Holder was looking at opportunities to maximise the use of the building as part of his wider portfolio for Assets and Strategic Planning.
- Members queried whether the income listed for 2024/25 included ticket sales for performances due to be held in 2025/26.
 - The South Holland Centre Manager confirmed that ticket sales for future performances were not included in the income listed for 2024/25.

AGREED:

That the budget report be noted, and appropriate feedback provided.

17 ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

There were none.

18 TO CONSIDER RESOLVING THAT, UNDER SECTION 100A (4) OF THE LOCAL GOVERNMENT ACT 1972, THE PUBLIC BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEM(S) OF BUSINESS ON THE GROUNDS THAT IT INVOLVES THE LIKELY DISCLOSURE OF EXEMPT INFORMATION AS DEFINED IN PARAGRAPH 3 OF PART 1 OF SCHEDULE 12A OF THE ACT.

AGREED:

That the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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19 SOUTH HOLLAND CENTRE FINANCIAL INFORMATION

Members considered the exempt appendix to agenda item 16.

AGREED:

That the budget report be noted, and appropriate feedback provided.

(The meeting ended at 8.40 pm)

(End of minutes)

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ACTIONS

<u>ACTIONS FROM THE PERFORMANCE MONITORING PANEL MEETING HELD ON 20 MAY 2025</u>			
MINUTE NO.		ITEM	RESPONSIBLE OFFICER
2. 25/26		<u>ACTIONS</u>	
*		<p>Members queried action 67(b) in relation to when feedback would be provided to the Panel from the Portfolio Holder (<i>Action 67b: Members were concerned by the underperformance of the percentage of household waste collected for recycling and composting and agreed that a recommendation go forward from the committee that improved publicity be provided to educate the public of the issue including the financial implications to the council of contaminated recyclable waste. UPDATE: This recommendation will be communicated to the PFH for Waste</i>).</p> <p>MINUTED MEETING RESPONSE: The Business Intelligence and Change Manager commented the delay could be related to the upcoming decision on the new waste delivery model but a response from the Portfolio Holder would be chased.</p> <p>UPDATE: Verbal update to be provided at the 15 July 2025 meeting</p>	via Corey Gooch
8. 25/26		<u>Q4 PERFORMANCE REPORT 2024/25</u>	
✓	(a)	<p>Members asked that page references were not made in the covering report as these did not match the agenda numbering</p> <p>UPDATE: Noted for future reports</p>	via Corey Gooch
✓	(b)	<p>Members wished for 'Council run stall occupancy levels' to be a target rather than a trend.</p> <p>UPDATE: This will be reviewed by the Assistant director for Leisure as part of the review of markets.</p>	via Corey Gooch
*	(c)	<p>Members asked for further information regarding why the 'household waste collected for recycling and composting' indicator had been consistently underperforming.</p> <p>UPDATE: As action 2. 25/26 above</p>	via Corey Gooch
✓	(d)	<p>Members questioned the significant drop in performance relating to the 'Percentage of subject access requests responded to within statutory timescales' indicator.</p> <p>MINUTED MEETING RESPONSE:</p>	via Corey Gooch

ACTIONS

		<p>The Business Intelligence and Change Manager would provide the panel with the number of requests as likely to be low in number.</p> <p>UPDATE: A few service areas have faced challenges in responding to requests on time. Although this affected less than five cases, it has slightly skewed the percentages. This issue is being addressed.</p>	
✓	(e)	<p>Regarding 'average answer rate - Revenues and Benefits (PSPS)' members sought clarification as to whether the trend was likely to continue or whether changes needed to be made to the service to improve this indicator.</p> <p>UPDATE: The service expects improvements over the next few quarters. Although immediate changes may not occur, upcoming channel shifts and transformation efforts aim to reduce call volumes and enhance answer rates.</p>	via Corey Gooch
✓	(f)	<p>Members queried the significant increase in the 'Number of FPNs outstanding payment' from Q1 and Q4. Was this due to more FPNs being issued or less FPNs being paid.</p> <p>MINUTED MEETING RESPONSE: The Business Intelligence and Change Manager responded that further information would be requested from the service area regarding the variation in figures and commentary in respect of unpaid FPNs potentially being carried forward to the following months' data.</p> <p>UPDATE: It is normal for payment rates to fluctuate. The number of FPNs issued in a month/quarter does not directly correspond to the number paid, due to the payment periods crossing month/quarter depending on when the FPN was issued. It should also be noted that the figure relates to all FPNs that are issued, however a proportion are likely to be unpaid and therefore prosecuted, meaning payment will never be achieved. We use this live payment rate as a mechanism to monitor payment activity</p>	Donna Hall
✓	(g)	<p>Members expressed concern around the 'Number of working days lost to sickness per FTE' that the figure had increased for Q4 and appeared to be higher than the other authorities within the Partnership.</p> <p>MINUTED MEETING RESPONSE: The Business Intelligence and Change Manager confirmed that an explanation would be sought</p> <p>UPDATE: This is a cumulative indicator, so will naturally climb Q1-Q4, sickness has been benchmarked and South Holland is in line with average sickness figures we are seeing across the country.</p>	via Corey Gooch

ACTIONS

		<u>OUTSTANDING ACTIONS FROM PREVIOUS PERFORMANCE MONITORING PANEL MEETINGS</u>	
69. 24/25		<u>12 MARCH 2025 HOUSING STOCK CONDITION SURVEY – INITIAL FINDINGS</u>	
*	(a)	<p>Members asked whether damp and mould issues were more prevalent in certain property types.</p> <p>MINUTED MEETING RESPONSE: Detailed analysis of such data would be undertaken on the completion of the stock condition surveys and the findings reported to the committee.</p> <p>UPDATE: Stock Condition survey data programme completion set for Q2 of 25/26 so analysis will take place following that completion, the results of this piece of work can be brought forward in future reports.</p>	Chris Mycock
15. 24/25		<u>23 JULY 2024 ACTIONS</u>	
*		<p>Members referred to action 9(f) 24/25, and requested assurance that all eligible refunds had been ‘proactively’ processed in line with/and since the implementation of, the Planning Guarantee. Had an audit been undertaken for the period to assess whether any refunds were outstanding?</p> <p style="text-align: center;"><i>Action 9(f) 24/25: Members requested a figure be provided for how much the authority had paid back in Planning fees? Members would like to know how many pre-applications had been provided and was this considered successful?)</i></p> <p>UPDATE (emailed to members 30/7/24): To provide further clarity in respect of the financial implications: I can confirm from the information on record, that no planning fees have been returned by South Holland District Council during the four quarters of 2023/2024 due to performance, or due to delays in the determination of applications. In instances where applicants have made an additional payment amount that exceeds the planning fee required for their application, these additional fees have been refunded prior to the application being determined. However, the return of these partial payments is not as a result of performance, but solely relates to an initial overpayment by the applicant.</p>	Phil Norman

ACTIONS

		<p>When viewing returned payments in relation to extension of time, should an agreement to an extension of time exceed the timeframes set by the planning guarantee, the applicant is no longer entitled to a refund of their planning fee. During the four quarters (2023/2024), no payments were refunded as a result of exceeding the planning guarantee timeframes". The information requested regarding Planning Guarantees is not readily available. Officers will explore this further and revert in due course.</p> <p>UPDATE 24/9/24: Phil Norman as Assistant Director, is currently exploring the requests and queries further and has advised that this will be reported back in due course.</p> <p>Update 30/09/24: Timeline requested regarding feedback to the panel. Awaiting update.</p> <p>Update 4/11/24 & 2/12/24: Nothing further to report at this stage.</p> <p>UPDATE 03/03/25: A full and robust audit is a significant piece of work. A new Group Manager – Planning Support has very recently been appointed into post. They have been charged with exploring this issue further. Until such time as the work is scoped and begun it is not possible to provide a timeframe for conclusion.</p> <p>UPDATE 26/06/25: Nothing further to report.</p>	
47. 22/23		<p><u>29 NOVEMBER 2022</u> <u>INVESTIGATION OF NETWORK OUTAGE IMPACTING SHDC AND THE WIDER PARTNERSHIP IN SEPTEMBER 2022</u></p>	
✓		<p>A report to come forward to the Panel detailing the results of the resiliency options investigation and subsequent action taken.</p> <p>UPDATE 6 April 2023: Since the previous report, the KCOM links contracts have been novated from LCC to the District Council. Options for a resilient link have been explored and the report is in draft. It is expected this will go through to ICT Strategy in the next month for review.</p> <p>UPDATE 7 June 2023: The options for Internet resiliency have been explored and a paper is currently with Officers for consideration.</p> <p>UPDATE 25 July 2023:</p>	Jackie Wright

ACTIONS

		<p>Report was considered by Strategy Board and has since been presented to PFH, who has asked for alternative options to be explored.</p> <p>UPDATE 25 October 2023: New resiliency options are being tabled with PFH 03/11/23.</p> <p>UPDATE 4 January 2024: Resiliency options were presented to PFH and option to install resilient link has been added to 24/25 revenue budget. Should it be approved budget, it should be noted this solution would still incur some downtime if initiated as the “switch over” would not be viable for less than 1/2 days outage due to the time to implement and replot records. Therefore, services would need to plan for the initial outage through their BCP.</p> <p>UPDATE 23 April 2024: This recommendation was included in the revenue budget to 24/25 and was agreed at Full Council, therefore the work to implement has been started and will be scheduled as a project for delivery.</p> <p>UPDATE 19 Sept 2024: This is now scheduled for install in Q3/Q4 2024/25.</p> <p>UPDATE 16/1/25: Order has been placed with supplier and we are currently in the lead off time, awaiting installation date. Some works will need to be completed once this is in place to make the line active.</p> <p>UPDATE 6/5/25: Site survey completed, router installed, currently waiting on BT OpenReach to perform connectivity of supply.</p> <p>UPDATE 26/06/25 The resilient line has now been installed and configuration concluded. Some internet traffic is being routed across this link to make maximum benefit of the investment. Should an outage occur, internet traffic can now manually be rerouted. This would still mean some downtime, but it would be significantly reduced. This action is now deemed to be completed.</p>	
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KEY DECISION PLAN

Issued – 7 July 2025

Representations in respect of all the matters shown should be sent in writing, at least one week before the date or period the decision is likely to be made, to:

Democratic Services, Council Offices, Priory Road, Spalding, Lincolnshire, PE11 2XE

Telephone: 01775 764451 Email: demservices@sholland.gov.uk

The Key Decision Plan shows all Key decisions that the Council is likely to make over the next **twelve months**

The Key Decision Plan is updated on a rolling basis and shows the decisions that will be considered and the date when the decision is expected to be made. In accordance with the Council's Constitution the DECISIONS detailed within this document, unless otherwise stated, come into force and may then be implemented on the expiry of a 5 working day call-in period from the date of publication of any decision.

Key decisions are: "A decision which, in relation to an executive function, has a significant effect on communities in two or more Wards of the Council and / or is likely to result in the Authority incurring expenditure, generating income or making savings in any single financial year above the threshold of £75,000 in respect of revenue expenditure and £180,000 in respect of capital expenditure."

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Leader (Councillor Charles Nicholas Worth)</u></p> <p>Plan for Neighbourhoods</p>	<p>To provide an update on the development of the Plan for Neighbourhoods process that will release up to £20million of new funding per town over ten years from 1st April 2026 for Skegness, Boston and Spalding – subject to the submission of a ten year regeneration plan and four year rolling investment plan to MHCLG by the target date of December 2025 . The recommendations will authorise and enable officers to prepare, consult, engage, assess, undertake feasibility and create the Regeneration and Investment Plans required by MHCLG for each town. They will also authorise the release of capacity funding to be spent against the production and development of these plans. The plans will be brought back in draft form to be reconsidered and approved for submission later.</p>		<p>Report and any relevant appendices</p>	<p>Cabinet 8 Jul 2025</p>	<p>Jon Burgess, Programme Manager (Economic Development) jon.burgess@e-lindsey.gov.uk</p>

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Leader (Councillor Charles Nicholas Worth)</u></p> <p>Destination Lincolnshire Local Visitor Economy Partnership Destination Management Plan and SELCP Destination Management Plan</p>	<p>Destination Lincolnshire are the defined Local Visitor Economy Partnership (LVEP) for the Lincolnshire and Rutland areas. As part of this they have created a Plan to 2033 to promote and co-ordinate the Visitor Economy. This Plan will cover and impact the South Holland District Council area. In addition, a Destination Management Plan has been produced for the Partnership area. These two documents together form a suite to support the visitor economy in the Partnership area from the local to the sub-regional. It is therefore proposed that the LVEP Destination Management Plan should be acknowledged and agreed by the Council and the SELCP Destination Management Plan agreed by the Council.</p>		<p>Report and any relevant appendices</p>	<p>Cabinet 16 Sep 2025</p>	<p>Pranali Parikh, Director of Economic Development pranali.parikh@boston.gov.uk</p>

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Portfolio Holder for Partnerships (Councillor Charles Nicholas Worth)</u></p> <p>Land in Holbeach</p>	<p>To consider a decision in respect of land in Holbeach</p>		<p>Report and any relevant appendices</p>	<p>Leader Before 1 Oct 2025</p>	<p>Matthew Hogan, Assistant Director - Strategic Growth and Development Matthew.Hogan@sholland.gov.uk</p>
<p><u>Leader (Councillor Charles Nicholas Worth)</u></p> <p>Local Government Re-organisation - Business Case to Government</p>	<p>To consider approving the Business Case to Government for Local Government Reorganisation in Greater Lincolnshire.</p>		<p>Report and any relevant appendices</p>	<p>Cabinet 11 Nov 2025</p>	<p>James Gilbert, Assistant Director - Corporate James.Gilbert@e-lindsey.gov.uk</p>

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
Approval of the award and spend of funding from the UK Shared Prosperity Fund and Rural England Prosperity Fund 25/26	Decision to allocate grant funding from the UK Shared Prosperity Fund and the Rural Prosperity Fund for South Holland District, in line with the Programme's three core themes highlighted in the Prospectus (Communities and Place, Supporting Local Businesses, People and Skills). This item could cover multiple Key Decisions in relation to the above, for the period until the end date of the entire programme (end of March 2026)	Panel of relevant Officers in Economic Development, Portfolio Holder and where appropriate, Leader of the Council	Report and any relevant appendices	Portfolio Holder for Finance Before 31 Mar 2026	Saul Farrell, Senior Programme Manager - Local Growth and Grant Funding Saul.Farrell@sholland.gov.uk

***Cabinet Membership**

Councillor C N Worth (Leader)
Councillor P Redgate (Deputy Leader)
Councillor J Astill (Portfolio Holder)
Councillor H Bingham (Portfolio Holder)
Councillor T Carter (Portfolio Holder)
Councillor A Casson (Portfolio Holder)
Councillor E Sneath (Portfolio Holder)
Councillor G J Taylor (Portfolio Holder)

If you have any comments or queries regarding any of the entries in the Key Decision Plan please contact:

Democratic Services, Council Offices, Priory Road, Spalding, Lincolnshire, PE11 2XE
Telephone: 01775 764451 Email: demservices@sholland.gov.uk

Performance Monitoring Panel

15 July 2025

Use of Section 113 Agreements

Background

Performance Monitoring Panel asked for information regarding the use of Section 113 Agreements across the Partnership. Section 113 is part of the Local Government Act 1972 that provides a provision for Councils to share officers. This section of the Act is widely used within the Partnership to share officers between the three Councils.

Shared officers remain employed by one of the three Councils. There is then an agreement in place to share a post on either a temporary or permanent basis with other Councils in the Partnership.

Sharing arrangements are usually put in place for the following reasons:

- To facilitate a shared service across the Partnership.
- To create resilience within a service where a service may temporarily need support from one of the other Partnership Councils.
- To allow one of the Partnership Councils to access a skill that an officer may hold within another Council.

Using Section 113 enables shared officers to act for another Council as if they were employed by that Council.

At South Holland District Council, permanently shared staff are usually approved via Council and there have been several examples of this where Council has approved service reviews. Those service reviews have resulted in considerable savings to the Councils and created resilience.

Temporarily shared staff – up to two years – can be approved by the Head of Paid Service.

Officers in Section 113 Agreements have their costs shared between the Councils. The standard cost split for the Partnership is 46% ELDC 31% SHDC and 23% BBC, but this may differ where there is clearly a different division of time split based on workload.

Present situation

There are presently 144 Section 113 agreements in place across the Partnership Councils. Appendix A provides a list of the posts along with the employing Council.

The number of posts shared through permanent Section 113 Agreements will increase as recently approved services reviews are taken forward.

Risk

Section 113 is a legally acceptable way to share staff. There is no risk to using this method to share staff. In many respects, sharing staff via a Section 113 Agreement mitigates risks.

James Gilbert

Assistant Director – Corporate

19 June 2025

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APPENDIX A

Employing Council	Directorate	Post	Permanent or Temporary	ELDC %	SHDC %	BBC %
BBC	Corporate Management	Assistant Director Support services & Partnerships	Permanent	46%	31%	23%
BBC	Corporate Management	Assistant Director Regulation	Permanent	46%	31%	23%
ELDC	Corporate Management	Assistant Director - General Fund Assets	Permanent	46%	31%	23%
SHDC	Corporate Management	Assistant Director - Finance	Permanent	46%	31%	23%
SHDC	Corporate Management	Assistant Director - Wellbeing & Community Leadership	Permanent	46%	31%	23%
SHDC	Corporate Management	Assistant Director - Strategic Growth & Development	Permanent	46%	31%	23%
SHDC	Corporate Management	Director of Finance	Permanent	46%	31%	23%
SHDC	Corporate Management	Assistant Director - Strategic Projects	Permanent	46%	31%	23%
ELDC	Corporate Management	Chief Executive	Permanent	46%	31%	23%
ELDC	Corporate Management	Deputy Chief Executive Programme Delivery & SIRO <i>(part time) job share</i>	Permanent	46%	31%	23%
BBC	Corporate Management	Director of Economic Development	Permanent	46%	31%	23%
ELDC	Corporate Management	Director of Communities	Permanent	46%	31%	23%
ELDC	Corporate Management	Assistant Director - Corporate	Permanent	46%	31%	23%
ELDC	Corporate Management	Assistant Director - Neighbourhoods	Permanent	46%	31%	23%
ELDC	Corporate Management	Assistant Director - Economic Growth	Permanent	46%	31%	23%
ELDC	Corporate Management	Assistant Director - Planning and Strategic Infrastructure	Permanent	46%	31%	23%
ELDC	Corporate Management	Deputy Chief Executive - Programme Delivery & SIRO <i>(part time) job share</i>	Permanent	46%	31%	23%
ELDC	Corporate Management	Assistant Director - Governance and Monitoring	Permanent	46%	31%	23%
ELDC	Andy Fisher - General Fund Assets	Group Manager - General Assets	Permanent	46%	31%	23%
ELDC	Andy Fisher - General Fund Assets	Corporate Valuer	Permanent	46%	31%	23%
ELDC	Andy Fisher - General Fund Assets	Valuation Support Assistant	Permanent	46%	31%	23%
ELDC	Andy Fisher - General Fund Assets	Principal Property Officer	Permanent	80%	10%	10%
SHDC	Andy Fisher - General Fund Assets	Estates Officer	Permanent	0%	80%	20%
BBC	Andy Fisher - General Fund Assets	Property Services Assistant	Permanent	46%	31%	23%
SHDC	Andy Fisher - General Fund Assets	Business Support Officer	Permanent	46%	31%	23%
ELDC	Andy Fisher - General Fund Assets	Car Parks Administrator	Permanent	46%	31%	23%

ELDC	Andy Fisher - General Fund Assets	Principal Technical Officer	Permanent	46%	31%	23%
ELDC	Andy Fisher - General Fund Assets	Principal Project Manager	Permanent	46%	31%	23%
SHDC	Andy Fisher - General Fund Assets	Principal Project Manager	Permanent	46%	31%	23%
SHDC	Christian Allen - Regulatory	Building Control Team Leader	Permanent	46%	31%	23%
SHDC	Christian Allen - Regulatory	Public Protection Manager	Permanent	46%	31%	23%
SHDC	Christian Allen - Regulatory	Registered Building Inspector	Permanent	46%	31%	23%
ELDC	Christian Allen - Regulatory	Trainee Building Control Surveyor	Permanent	46%	31%	23%
BBC	Christian Allen - Regulatory	Trainee Apprentice Building Control Inspector	Permanent	46%	31%	23%
SHDC	Christian Allen - Regulatory	Registered Building Inspector	Permanent	46%	31%	23%
BBC	Christian Allen - Regulatory	Registered Building Inspector	Permanent	46%	31%	23%
BBC	Christian Allen - Regulatory	Team Leader Building Control	Permanent	46%	31%	23%
	Christian Allen - Regulatory	Registered Building Inspector	Permanent	46%	31%	23%
ELDC	Christian Allen - Regulatory	Climate change & Environment Officer	Temporary	46%	31%	23%
SHDC	Christian Allen - Regulatory	Food, Health and Safety Officer	Temporary	0%	95%	5%
ELDC	Christian Allen - Regulatory	Sustainable Development Officer	Temporary	46%	31%	23%
SHDC	Christian Allen - Regulatory	Group Manager - Climate Change and Environment	Temporary	46%	31%	23%
SHDC	Christian Allen - Regulatory	Group Manager - Public Protection	Permanent	46%	31%	23%
BBC	Christian Allen - Regulatory	Land Charges Project Support officer	Temporary	0%	100%	0%
SHDC	Christian Allen - Regulatory	Group Manager - Building Control	Temporary	46%	31%	23%
SHDC	Christian Allen - Regulatory	Trainee Building Control Surveyor	Permanent	46%	31%	23%
ELDC	Debbie Mclatch - Culture and Regeneration	Monitoring and Evaluation Officer (Levelling Up)	Temporary	46%	31%	23%
ELDC	Debbie Mclatch - Culture and Regeneration	Programme Manager	Temporary	50%	17%	33%
SHDC	Debbie Mclatch - Culture and Regeneration	Heritage Manager	Permanent	46%	31%	23%
ELDC	Emily Spicer - Wellbeing and Communities	Safeguarding Officer	Permanent	46%	31%	23%
ELDC	Emily Spicer - Wellbeing and Communities	Service Manager Safer Communities	Permanent	46%	31%	23%
ELDC	Emily Spicer - Wellbeing and Communities	Wellbeing Manager	Permanent	0%	50%	50%
ELDC	Emily Spicer - Wellbeing and Communities	Senior Housing Officer	Temporary	46%	31%	23%
ELDC	Emily Spicer - Wellbeing and Communities	Housing Support Officer (Ukrainian support)	Temporary	33%	33%	33%
ELDC	Emily Spicer - Wellbeing and Communities	Service Manager - Healthy Living	Temporary	60%	20%	20%
ELDC	Emily Spicer - Wellbeing and Communities	Team Leader - Accessible Homes	Permanent	59%	22%	19%
BBC	Emily Spicer - Wellbeing and Communities	Empowering Health Communities lead	Permanent	50%	30%	20%

BBC	Emily Spicer - Wellbeing and Communities	Service Manager Affordable and Accessible Homes	Permanent	53%	6%	41%
ELDC	Emily Spicer - Wellbeing and Communities	Housing enforcement Team leader	Permanent	46%	31%	23%
BBC	Emily Spicer - Wellbeing and Communities	Lincolnshire Healthy and Accessible Homes	Temporary	46%	31%	23%
ELDC	Emily Spicer - Wellbeing and Communities	Senior Accessible Homes Officer	Permanent	59%	22%	19%
ELDC	Emily Spicer - Wellbeing and Communities	FTC Volunteer Coordinator	Temporary	46%	31%	23%
ELDC	Emily Spicer - Wellbeing and Communities	Senior Housing Officer	Temporary	46%	31%	23%
ELDC	Emily Spicer - Wellbeing and Communities	Volunteer Coordinator	Temporary	46%	31%	23%
ELDC	Emily Spicer - Wellbeing and Communities	Community Led Housing Facilitator	Temporary	46%	31%	23%
ELDC	James Gilbert - Corporate	Consultation Officer	Permanent	46%	31%	23%
ELDC	James Gilbert - Corporate	Communications Officer	Permanent	46%	31%	23%
ELDC	James Gilbert - Corporate	Business Analyst	Permanent	46%	31%	23%
SHDC	James Gilbert - Corporate	Group manager - communications and engagement	Permanent	46%	33%	21%
SHDC	James Gilbert - Corporate	Communications Lead	Permanent	46%	33%	21%
SHDC	James Gilbert - Corporate	Communications Officer	Permanent	46%	33%	21%
ELDC	James Gilbert - Corporate	Academy & Talent Lead	Temporary	46%	31%	23%
ELDC	James Gilbert - Corporate	Transformation Officer	Permanent	46%	31%	23%
ELDC	James Gilbert - Corporate	Performance Officer	Permanent	46%	31%	23%
ELDC	James Gilbert - Corporate	Group Manager - Organisational Development	Permanent	46%	31%	23%
SHDC	James Gilbert - Corporate	Business Intelligence and Change Manager	Permanent	46%	31%	23%
BBC	James Gilbert - Corporate	Communications Lead	Permanent	46%	31%	23%
BBC	James Gilbert - Corporate	Comms Apprentice	Temporary	46%	31%	23%
BBC	James Gilbert - Corporate	Programme Delivery Manager	Permanent	46%	31%	23%
BBC	James Gilbert - Corporate	Insights and Transformation Manager	Permanent	46%	31%	23%
ELDC	James Gilbert - Corporate	Communications Lead	Permanent	46%	31%	23%
SHDC	James Gilbert - Corporate	Communications and Engagement Officer (LUF)	Temporary	46%	31%	23%
ELDC	James Gilbert - Corporate	Transformation Officer	Permanent	46%	31%	23%
ELDC	James Gilbert - Corporate	Senior Communications Officer	Permanent	46%	31%	23%
ELDC	John Medler - Governance and Monitoring	Executive Support to the Monitoring Officer	Temporary	46%	31%	23%
SHDC	John Medler - Governance and Monitoring	Democratic Services Manager & Deputy Monitoring Officer (Governance)	Temporary	0%	80%	20%
SHDC	John Medler - Governance and Monitoring	Democratic Services Officer	Temporary	46%	31%	23%

ELDC	John Medler - Governance and Monitoring	Legal Services Manager	Permanent	46%	31%	23%
ELDC	John Medler - Governance and Monitoring	Scrutiny and Procurement Officer	Temporary	75%	13%	13%
BBC	John Medler - Governance and Monitoring	Information Governance Officer	Temporary	23%	31%	46%
ELDC	John Medler - Governance and Monitoring	Information Governance Officer	Temporary	46%	31%	23%
BBC	John Medler - Governance and Monitoring	Information mngr & Data protection officer	Permanent	46%	31%	23%
BBC	John Medler - Governance and Monitoring	Interim Democratic Services Project Officer	Temporary	46%	31%	23%
ELDC	Matthew Hogan - Strategic Growth	Head of Special Projects - Leisure	Temporary	34%	33%	33%
SHDC	Matthew Hogan - Strategic Growth	Inward Investment Manager (UKSPF)	Temporary	46%	31%	23%
SHDC	Matthew Hogan - Strategic Growth	Project Senior Administrator (UKPSF)	Temporary	46%	31%	23%
SHDC	Matthew Hogan - Strategic Growth	Executive Programme Manager		46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Group Manager Planning	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Lead S106 Monitoring Officer	Temporary	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Planning Enforcement Team Leader	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Senior Planning Lawyer	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Conservation Officer	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Planning Office Manager	Temporary	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Principal Planning Officer	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Group Manager Planning	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Group Manager Planning	Permanent	46%	31%	23%
ELDC	Phil Norman - Planning & Strategic Infrastructure	S106 Monitoring Administrative Assistant	Permanent	60%	30%	10%
ELDC	Phil Norman - Planning & Strategic Infrastructure	Ecologist	Permanent	34%	33%	33%
ELDC	Phil Norman - Planning & Strategic Infrastructure	Senior Policy Officer	Permanent	46%	31%	23%
ELDC	Phil Norman - Planning & Strategic Infrastructure	Senior Policy Officer	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Planning Support Officer	Permanent	46%	31%	23%
ELDC	Phil Norman - Planning & Strategic Infrastructure	Planning Policy Technical Officer	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Trees and Nature Conservation Officer	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Planning Support Officer	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Planning Support Officer	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Planning Support Officer	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Senior Planning Systems Officer	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Planning Enforcement Officer	Permanent	46%	31%	23%

SHDC	Phil Norman - Planning & Strategic Infrastructure	Planning Support Officer	Permanent	46%	31%	23%
BBC	Phil Norman - Planning & Strategic Infrastructure	Planning Policy Officer	Permanent	46%	31%	23%
BBC	Phil Norman - Planning & Strategic Infrastructure	Planner (career grade)	Permanent	46%	31%	23%
BBC	Phil Norman - Planning & Strategic Infrastructure	Planner	Permanent	46%	31%	23%
BBC	Phil Norman - Planning & Strategic Infrastructure	Senior Enforcement Officer	Permanent	46%	31%	23%
BBC	Phil Norman - Planning & Strategic Infrastructure	Planning Technical Support Officer	Permanent	46%	31%	23%
BBC	Phil Norman - Planning & Strategic Infrastructure	Planning Technical Support Officer	Permanent	46%	31%	23%
BBC	Phil Norman - Planning & Strategic Infrastructure	Planning Technical Support Officer	Permanent	46%	31%	23%
BBC	Phil Norman - Planning & Strategic Infrastructure	Planner	Permanent	46%	31%	23%
BBC	Phil Norman - Planning & Strategic Infrastructure	GIS Officer	Permanent	46%	31%	23%
BBC	Phil Norman - Planning & Strategic Infrastructure	Senior Planning Officer	Permanent	46%	31%	23%
BBC	Phil Norman - Planning & Strategic Infrastructure	Senior Planning Officer	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Planning Support Officer	Permanent	46%	31%	23%
BBC	Phil Norman - Planning & Strategic Infrastructure	Principal Planning Officer	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Planning Officer (Career Graded)	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Planning Officer (Career Graded)	Permanent	46%	31%	23%
SHDC	Phil Norman - Planning & Strategic Infrastructure	Planning Officer (Career Graded)	Permanent	46%	31%	23%
BBC	Phil Norman - Planning & Strategic Infrastructure	Planning and Growth Assistant	Permanent	46%	31%	23%
SHDC	Phil Perry - Leisure and Culture	Cultural Services Manager	Temporary	0%	60%	40%
BBC	Phil Perry - Leisure and Culture	Leisure Client Contact Role	Temporary	46%	31%	23%
BBC	Phil Perry - Leisure and Culture	Markets Manager	Permanent	46%	31%	23%
BBC	Phil Perry - Leisure and Culture	Leisure Services & Contracts Manager	Permanent	46%	31%	23%
SHDC	Richard Hodgson - Strategic Projects	Programme Manager	Temporary	60%	20%	20%
SHDC	Richard Hodgson - Strategic Projects	Programme Delivery Officer	Temporary	80%	20%	0%
SHDC	Victoria Burgess - Neighbourhoods	Neighbourhoods Programme Manager	Temporary	34%	33%	33%
SHDC	Victoria Burgess - Neighbourhoods	Environmental Service Project Coordinator	Temporary	46%	31%	23%

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Report To:	PERFORMANCE MONITORING PANEL
Date:	15 JULY 2025
Subject:	SOUTH AND EAST LINCOLNSHIRE COUNCIL'S CROWDFUNDING SCHEME - TWO YEAR PROGRESS
Purpose:	TO PROVIDE AN OVERVIEW OF THE FIRST TWO YEARS OF THE SOUTH AND EAST LINCOLNSHIRE CROWD FUNDING SCHEME
Key Decision:	N/a
Portfolio Holder:	Councillor Gary Taylor, Portfolio Community Development
Report Of:	Emily Spicer, Assistant Director - Housing and Communities
Report Author:	Nichola Holderness, Community Leadership Manger
Ward(s) Affected:	ALL
Exempt Report:	NO

Summary

The South and East Lincolnshire Crowdfund launched in Spring 2023 with the first funding window, there has since been a further three funding windows. In its first two years the scheme has supported ten projects totalling £105,497 across the sub-region.

The following report provides an overview of activity in the first two years and how it is delivering much needed financial support to community groups in line with the intentions of the three councils within South and East Lincolnshire Councils Partnership who jointly committed to establishing an innovative Crowdfunding scheme in 2022.

Recommendations

1. That the progress of the South and East Lincolnshire Councils Crowdfunding scheme is noted and that Members support its continuation.

Reasons for Recommendations

To continue to raise funds for local voluntary and community groups across South and East Lincolnshire via the South and East Lincolnshire Crowdfunding scheme for local projects.

To further support Voluntary and Community groups within South Holland to raise fund for local projects.

Other Options Considered

Draw the current scheme to a close (not recommended) and not offer financial support to local community and voluntary groups raising funds for projects.

1. Background

- 1.1 In Autumn 2022 the South and East Lincolnshire Councils Partnership (S&ELCP) contracted with Spacehive Ltd (Spacehive) to launch an innovative approach to supporting community groups raising funds for local projects.
- 1.2 The scheme was named the South and East Lincolnshire Crowd. An initial contract entered via 'G-Cloud' was signed for two years plus two 'roll forward years'.

2. Report

- 2.1 On behalf of the three sovereign councils Boston Borough Council entered a contract with Spacehive starting in Autumn 2022 to set up and operate a crowdfunding scheme. The scheme went live in Spring 2023.
- 2.2 So far 11 projects have been supported and a total of 10 have reached their target. 1 project was unsuccessful as it was unable to reach its final target.
- 2.3 The overall project total value is £105,497 the total crowd contribution being £59,267.
- 2.4 A review document is set out in appendix A. Headlines include:
 - **10 projects - The number of projects being supported or have been supported**
 - **395 backers**
 - **90% success rate**

It should be noted the appended report covers activity up to Spring 2025 and does not include the activity of the current project funding campaign, which opened 27th February, 2025.

- 2.5 South East Lincolnshire Crowd is currently operated and maintained through an annual contract with Spacehive of £34,000, split equally between each sovereign council.
- 2.6 To date the leverage on the Council's investment from the funding pot is 1.58 This means for every £1 the council pledges to a crowdfunding project the crowd are contributing an additional £5.80.
- 2.7 South Holland District Council has £23,000 remaining in the funding pledge pot to allocate to Spring and Autumn round projects that come forward.

3. Conclusion

- 3.1. Although investing in local community projects is a discretionary activity, it underpins the Partnership priorities in supporting our communities, particular Safe and Resilient – *work with the local community to promote community confidence and pride in place.*
- 3.2. The Crowdfunding scheme is a modest investment but levers a good return and more importantly offers the community an innovative, alternative platform to support their projects, that may not be eligible for traditional funding routes.

Implications

South and East Lincolnshire Councils Partnership

Managing the South and East Lincolnshire Crowd as a Partnership ensures resources are aligned for efficiencies, that local knowledge identifies local beneficiaries within the Voluntary and Community Sector and promotion of the scheme is maximised

Corporate Priorities

The following Sub-Regional Priorities are supported through the operation of the Community Lottery Scheme:

- 1) Growth and Prosperity
- 2) Healthy Lives
- 3) Safe and Resilient Communities
- 4) Environment

Staffing

There are no additional staffing requirements, all monitoring and promotion of the scheme is undertaken by the Community Leadership Team.

Workforce Capacity Implications

There are no additional workforce capacity implications, all work is undertaken by the Community Leadership Team

Constitutional and Legal Implications

None

Data Protection

None

Financial

Annual Cost of the Space scheme for each Sovereign Council is £11,333.

Risk Management

None

Stakeholder / Consultation / Timescales

The South and East Lincolnshire Council Partnership (SELCP) determined the eligibility criteria of projects from the Voluntary and Community Sector. Each project is verified via the Spacehive platform and then each pledge is evaluated by the Community Leadership Manager and then signed off by the relevant delegated officer and Portfolio Holder.

Reputation

The South and East Lincolnshire Crowd has a positive impact on the reputation of the SELCP as it offers a financial support opportunity to voluntary and community sector organisations wishing to raise funds for projects.

Contracts

Contract monitoring takes place once per year with relevant delegated staff.

The contract with Spacehive is due to expire October 2026.

Crime and Disorder

None

Equality and Diversity / Human Rights / Safeguarding

The South East Lincolnshire Crowd does not have any identified disproportionate impacts on groups with protected characteristics. The following has been considered:-

- i) Online platform – may not be suitable for all. The Community Leadership Team will work to ensure the scheme is accessible to all. Face to Face promotion and will take place at community venues and funding events.

Health and Wellbeing

The additional funding for the Voluntary and Community sector via the South and East Lincolnshire Crowd scheme continue to benefit our local communities.

Climate Change and Environment Impact Assessment

An impact assessment has been undertaken but as this is an overarching report it is difficult to quantify the impact of what may come forward under future projects. The assessment has been based on the experience to date and the key areas where there is likely to have been an impact however this is only indicative and can't be a comprehensive assessment. Ways to better capture the impact of individual schemes, without potentially overburdening community projects are being explored with Climate Change Group Manager.

Infographic from the Climate Change and Environment Impact Assessment Tool attached as Appendix B.

Acronyms

S&ELCP - South and East Lincolnshire Councils Partnership o you

Appendix A	Impact report – Crowdfund
Appendix B	Climate Change and Environment Impact Assessment Tool

Background Papers

None

Chronological History of this Report

None

Report Approval

Report author: Nichola Holderness, Community Leadership Manager
Nichola.holderness@boston.gov.uk

Signed off by: Emily Spicer, Assistant Director – Housing and Communities
Emily.spicer@sholland.gov.uk

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South and East Lincolnshire Crowd – Two Year Progress Report

Introduction

Boston Borough Council on behalf of South Holland District Council and East Lindsey District Council commissioned Spacehive in Autumn 2022 to set up and operate a crowdfunding platform for the South and East Lincolnshire Councils Partnership. The platform helps leverage in funds for community projects from not only Council sources but also via other members of the community.

The fund has now been in operation for two years and has supported 10 successful projects across the partnership. Which collectively have attracted over 395 pledges, contributing to a total project value of £105,497

Data

The following information covers 11 project ideas, covering the period February 2023 to February 2025. During this time there were three official funding windows for projects to raise funds. 10 projects (91%) have reached their target and have now finished raising funds.

Since the South & East Lincolnshire Crowd launched...



Leverage

The total cost of successful projects on the South and East Lincolnshire Crowd is £105,497 of this £49,320 was pledged by the South and East Lincolnshire Crowd and the remaining £59,267 from 395 pledges from the 'crowd'

It should be noted that the South and East Lincolnshire Councils Partnership commitment to the programme consists of both grant giving and the cost of the annual contract fees. The programme operates two rounds per annum, Spring and Autumn. The contract value to date is calculated at £68,000 – the contract is split equally between the 3 councils.

Projects



To date 91% of projects that have launched have hit their funding target.



The biggest project so far being Fydell House (project total £22,632) with the smallest being Remembering Spilsby Union Workhouse (project total £2765) . Projects see a good range of supporters with one project seeing 60 backers . Projects also see a range of financial contributions with contributions starting as low as £2. See appendix A for an example of the impacting reporting received from projects.


Spring funding round for 2025 opened 27th February for projects to begin to develop their ideas.



Details of projects:

<p>Tydd Dog paddock play area</p> <p>South Holland pledge pot contribution £2000</p> <p>Crowd Contribution £3520</p> <p>Category: Sport and Play Park and Gardens</p>	 <p>A graphic with a blue circular seal containing a thumbs-up icon and the text 'FUNDED ON 30 MAR 2023!'. Below the seal, it displays '34 backers' and '£5,520 raised' in large, bold black text.</p>
--	--

<p>Social and Educational activity – Lithuanian Community Group</p> <p>Boston pledge pot contribution - £3,500</p> <p>Crowd contribution - £5,154</p> <p>Category: Sport and Play Arts and Culture</p>	 <p>32 backers</p> <p>£8,654 raised</p>
<p>Restoration of Goluceby Church</p> <p>East Lindsey pledge pot contribution - £1,800 UKSPF pot contribution - £3,000 TOTAL - £4,800</p> <p>Crowd contribution - £5,875</p> <p>Category: Buildings</p>	 <p>23 backers</p> <p>£10,675 raised</p>

<p>Spalding Museum – The Future</p> <p>UKSPF pot contribution - £3,000</p> <p>Crowd Contribution - £9,846</p> <p>Category: Arts and Culture Buildings Street and Infrastructure</p>	 <p>60 backers</p> <p>£12,846 raised</p>
<p>Taste it Lincolnshire</p> <p>South Holland pledge pot contribution - £1,500 Boston pledge pot contribution - £1,500 East Lindsey pledge pot contribution £750 UKSPF pot contribution - £3,000 TOTAL - £6,750</p> <p>Crowd Contribution - £8,240</p> <p>Category: Arts and Culture Food and Farming</p>	 <p>36 backers</p> <p>£14,990 raised</p>

<p>Fydell House</p> <p>Boston pledge pot contribution - £5,000 UKSPF pledge pot contribution £3,000</p> <p>TOTAL £8,000</p> <p>Crowd Contribution - £14,632</p> <p>Category: Arts and Culture Parks and Gardens Buildings</p>	 <p>35 backers</p> <p>£22,632 raised</p>
<p>Remembering Spilsby Union Workhouse</p> <p>East Lindsey pledge pot contribution - £480 UKSPF pot contribution - £1,300 TOTAL - £1780</p> <p>Crowd contribution - £985</p> <p>Category: Arts and Culture</p>	<p>29 backers</p> <p>£2,765 raised</p>

<p>Young Farmers Gardening Club</p> <p>Boston pledge pot contribution - £3,000</p> <p>Crowd Contribution - £3,062</p> <p>Category: Parks and Gardens Sport and Play Food and Farming</p>	 <p>47 backers</p> <p>£6,062 raised</p>
<p>Crafty Cabin</p> <p>East Lindsey pledge pot contribution - £5,000 UKSPF pledge pot contribution - £3,000</p> <p>Crowd contribution - £5,019</p> <p>Category: Buildings</p>	<p>36 backers</p> <p>£13,019 raised</p> 
<p>Rural Friendship Group</p> <p>East Lindsey Pledge Pot contribution - £2,400</p> <p>UKSPF pledge pot contribution - £3,000</p> <p>Crowd contribution - £2,928</p> <p>Category: Art and Culture Sport and Play</p>	<p>51 backers</p> <p>£8,328 raised</p>

Outcomes Against Targets

Financial Target

At the outset of the scheme, the target was to achieve a return of £3 for every £1 invested by the Council

Outcome: In South Holland District Council, this target was significantly exceeded, achieving a return of £5 for every £1 invested.

Wider Outcomes

The scheme aimed to deliver the following outcomes:

- Improve the mental and physical health and wellbeing of the local community
- Enhance lives through events and activities
- Build stronger communities.
- Help to tackle barriers and challenges many of us experience in life, such as poverty, ill health, distance from services, social isolation/loneliness
- Invest in and maintain facilities we rely on for activities to take place
- Increase Physical activity levels
- Connect and integrate people into their local community

Below is a summary of how each project has contributed to these outcomes:

Project	Key Outcomes Delivered
Tydd Playing Field	Improved mental and physical Health Increased activity levels Community integration
Lithuanian Community Group	Held 2 events Building stronger communities Improved community integration
Goulceby Church	Improved building Enhance wellbeing Hosting events Building stronger communities Maintaining facilities Improved community integration
Museum of Spalding Gentlemen's Society	Improved building Enhance wellbeing Hosting events

	Building stronger communities Maintaining facilities Improved community integration
Taste it Lincolnshire	Enhanced wellbeing 7 events
Fydell House	Improved building Enhance wellbeing Hosting events Building stronger communities Maintaining facilities Improved community integration Increase in volunteers
Community Growers	Enhanced wellbeing Building stronger communities Community integration
Rural Friendship Group	Enhance wellbeing Hosting events Building stronger communities Tackling social isolation Improved community integration Increase in volunteers
Crafty Cabin	Improved building Enhance wellbeing Hosting events Building stronger communities Maintaining facilities Improved community integration Increase in volunteers

Overall Achievements

- 4 community buildings refurbished or improved
- Multiple new events supported that did not exist prior to the Crowdfunding scheme
- Community Engagement across groups and locations
- Increased number of volunteer opportunities
- Signification return on investment

Communications

The South and East Lincolnshire Crowd requires awareness raising – first to attract project creators and then secondly to attract project supporters to pledge to these projects. This has been done through a variety of routes, including signposting, social media campaigners, press releases and Member briefings and projects can directly inform people through their own websites and social media campaigns.

There have been four press release featuring the South and East Lincolnshire Crowd and also a number of leaflets have been distributed to community groups to inform them of the scheme.

Lithuanian Community Group – Cultural activities

“Our Christmas event on December, attracted over 400 individuals from various cultural backgrounds. With your support, we curated a memorable experience featuring children's clubs, adult performers, and traditional theatre acts. The resounding success of this event not only brought our community closer together but also facilitated cultural exchange and appreciation among attendees from diverse backgrounds”

“The Pancakes Day event in February, saw over 200 attendees gather at Boston Market Place Square, the Methodist Church Garden, and the Local Community Centre. Through captivating performances, interactive games, and delectable traditional cuisine, we fostered an inclusive atmosphere that brought joy and camaraderie to all who participated.




Young Farmers Gardening Club

A weekly children's gardening club on Saturday mornings, as well as a weekday club during half terms and school holidays, giving parents an alternative holiday club option.

Target -£6,082
48 backers
Boston




Funded on Spacetime 4 January 2024  Delivered 14 September 2024


£10,675
RAISED


23
BACKERS


88
DAYS


BIGGEST PLEDGE

£3,631
FROM AUCTION OF PROMISES

250
people have visited this project!





 06/10/24 - 08/10/24




 02/06/24 - 02/06/24

Coffee, cake & conversation in a warm





 14/09/24 - 14/09/24


Open Gardens at Goulceby





Art & Craft exhibition
All Saints Church, Goulceby













The Latest from All Saints Church Goulceby

The church has been completely rewired; the heating and lighting systems replaced with modern, eco-friendly lights and infra red heating. The space is now warm and welcoming. The east and west wall have been partially replastered where they had been damp. Fundraising events have allowed us to ensure the roof is weather tight. We have moved some of the pews to create a community space within the church.

We have held several events through the summer to bring the village community together, with the additional benefit of further fundraising:

June: a very successful village Open Gardens with teas at the church.

July: Church Service for the Asterby Group of Parishes

September: Harvest Thanksgiving

: Art and Craft Exhibition with Teas, Children's activities, and Bric a Brac

October: The first of our monthly coffee Mornings for the winter season for all villagers



More about our impact



The environment

The rewiring project has meant we have installed eco-friendly lights and heaters, using considerably less electricity than previously. The warmth and lighting has been outstanding, with reduced electricity bills.



The local economy

Whilst the impact on the local economy has been minimal, the village community now has a meeting place and events venue should the local pub be unavailable.



Volunteering, jobs & education

The local community has joined together to offer their skills and help with village events and maintenance work. This has increased the number of volunteers available since the completion of the first part of our project.



Arts, culture & heritage

During the course of the year we have held an art and craft exhibition which was attended by over 50 people. The exhibitors were local artists and crafters displaying a wide range of skills.



Activity, health and leisure

The restored church is being offered for any group wishing to use it for yoga, pilates, gardening or other club activities. Regular coffee mornings are open to all, thereby enhancing physical and mental health.

Impact data and claims within this report are provided by the project creator and have not been independently verified by Spacehive.

Case Study: Dog play paddock and exercise area



Tydd St Mary Playing Field Committee raised funds for a fenced off area of their village playing field for dogs to play and run in securely and safely, including play equipment and dog agility equipment.

[Link to project](#)



£2,000 pledged from South Holland District Council



£5,520 raised overall

34 community backers



Thank you for helping us to create a dog area. This is the most popular and well used part of the playing field and lots of new friendships have been formed both 2 and 4 legged.

This has also led to other groups such as book club and craft clubs being set up which has all added value to the life of the village.

Much appreciated and woof woof!

Annette Magnus, Tydd St Mary Playing Field Committee

spacehive

Case Study: Remembering Spilsby Union Workhouse



St Mary's Church Hundleby PCC are a small parish church in the village of Hundleby, Lincolnshire. They raised money to put up an interpretation board in the churchyard to remember the hundreds of workhouse inmates who lie in unmarked graves, for all users of the public footpath and visitors to the church to read.

[Link to project](#)



£1,780 pledged from Partnership



£2,765 raised overall

29 community backers



We found Spacehive to be such a useful way of reaching out to the community to tell them about the project and then easily provide updates. We have had massive support from the village and wider afield. People are really interested in the workhouse.

Using Spacehive has made it very easy to collect donations.

We don't think that a formal grant application would have worked for this project.

Jane Slaymaker, St Marys Church Hundleby PCC

spacehive

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Appendix B

Climate Change and Environment Impact Assessment Tool (v1.36)

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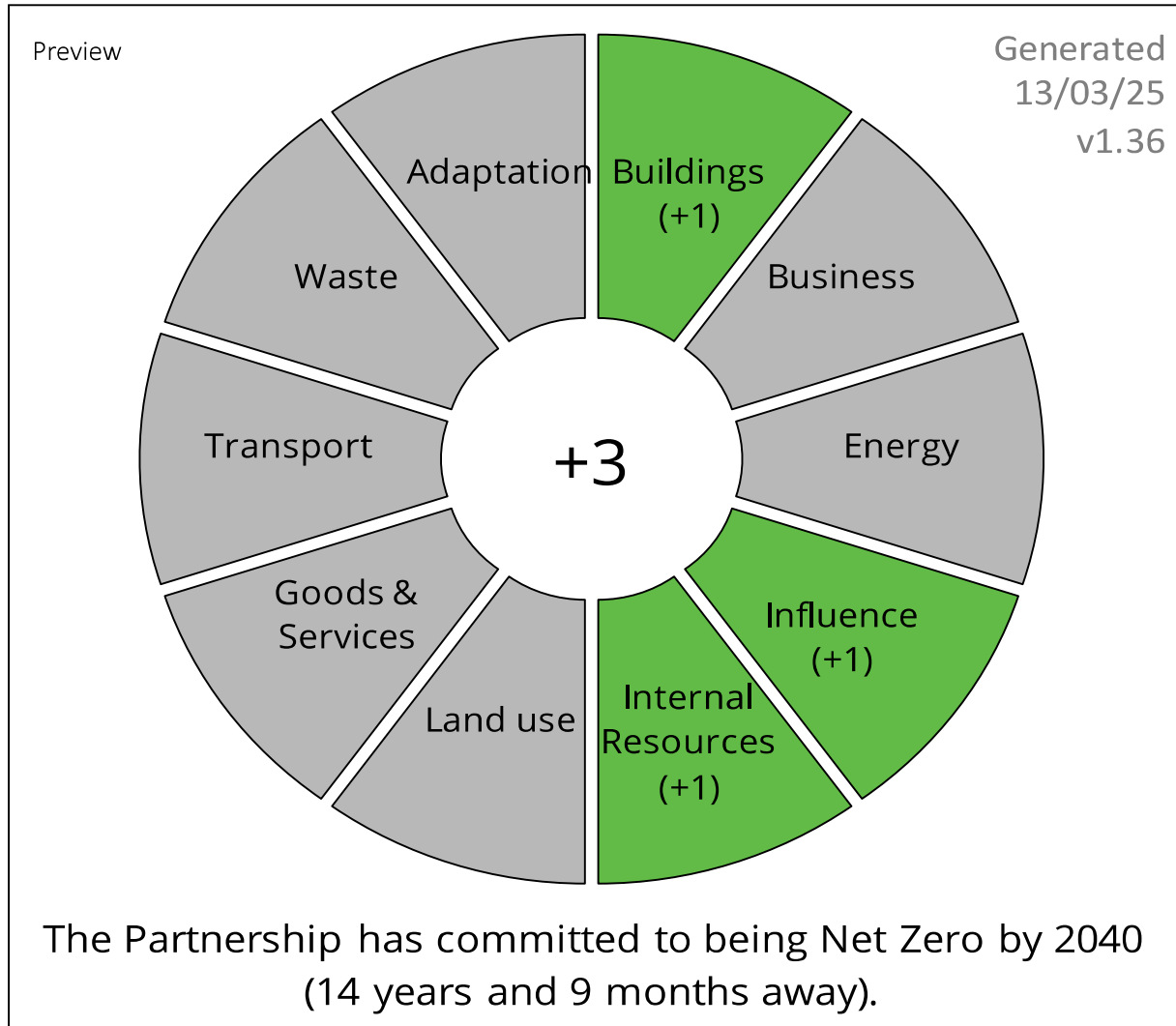
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Report Name	SOUTH AND EAST LINCOLNSHIRE COUNCIL'S CROWDFUNDING SCHEME - 2 YEAR PROGRESS
Report date	TBC
Report author	Nichola Holderness
Project Notes	TO PROVIDE AN OVERVIEW OF THE FIRST TWO YEARS OF THE SOUTH AND EAST LINCOLNSHIRE CROWD FUNDING SCHEME

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Category	Impact	Notes / justification for score / existing work (see guidance sheet or attached notes for more information)	Score (-5 to +5)
Buildings	Building construction		
Buildings	Building use	It is highly likely that, as already seen at Goulceby Church, this scheme may assist with improving the efficiency of community buildings	+1
Buildings	Green / blue infrastructure		
Business	Developing green businesses		
Business	Marketable skills & training		
Business	Sustainability in business		
Energy	Local renewable generation capacity		
Energy	Reducing energy demand		
Energy	Switching away from fossil fuels		
Influence	Communication & engagement		
Influence	Wider influence		
Influence	Working with communities	It may be possible through this process to promote environmentally friendly initiatives amongst community groups and partners	+1
Influence	Working with partners		
Internal	Material / infrastructure requirement		
Internal	Staff time requirement		
Internal	Staff travel requirement		
Internal	External funding	Small amounts of external funding are leveraged in through the platform which for relevant applications will	+1
Land use	Carbon storage		
Land use	Improving biodiversity adaptation		
Land use	Natural flood management		
Goods & Services	Food & Drink		
Goods & Services	Products		
Goods & Services	Single-use products		
Goods & Services	Services		
Transport	Decarbonising vehicles		
Transport	Improving infrastructure		
Transport	Supporting people to use active travel		
Waste	End of life disposal / recycling		
Waste	Waste volume		
Waste	Enviro-crime		
Adaptation	Drought vulnerability		
Adaptation	Flooding vulnerability		
Adaptation	Heatwave vulnerability		
Other	Other 1		
Other	Other 2		
Other	Other 3		
Other	Other 4		





Report To: PEFORMANCE MONITORING PANEL

Date: 15TH JULY 2025

Subject: SUSTAINABLE PRODUCTS POLICY

Purpose: TO PROVIDE AN UPDATE IN REGARD TO MONITORING OF PROGRESS

Key Decision: N/A

Portfolio Holder: CLLR ELIZABETH SNEATH

Report Of: CHRISTIAN ALLEN, ASSISTANT DIRECTOR REGULATORY

Report Author: HEATHER PRESCOTT, CLIMATE CHANGE AND ENVIRONMENT OFFICER

Ward(s) Affected: N/A

Exempt Report: NO

Summary

This report provides an update on delivery of the Sustainable Products Policy.

Recommendations

That the Panel notes progress to date and agrees to receive a further report in 18 months, once sufficient time has elapsed to enable the outcomes to be quantified in financial and carbon terms.

Reasons for Recommendations

Successful implementation of the Sustainable Products Policy supports the Council's commitments to effective resource and waste management, and mitigation and adaption to Climate Change.

South Holland District Council has committed to ensuring a sustainable approach to resource management. The Sustainable Products Policy and associated monitoring measures action plan will assist us in establishing practices for a more sustainable future, reducing the environmental impact of our operational activities, in line with the Climate Change Strategy.

Other Options Considered

None. This policy will assist the Council in achieving our net zero targets in line with the Climate Change Strategy, plus other co-benefits.

1. Background

- 1.1 Further to the adoption of the Sustainable Products Policy and action plan, this report seeks to provide a progress update following the benchmarking of our procurement and purchasing practices across the Partnership and the adoption of improvements in our procurement framework that will provide the platform to deliver the benefits set out in this Policy.
- 1.2 Since the SPP was approved, the Council has adopted a Net Zero by 2040 carbon reduction target. All items procured by the Council have an impact on the overall emissions of the authority and should be carefully considered.

2. Report

- 2.1 Following completion of an audit of 'single use products' purchasing and procurement practices at SHDC in 2023, comparable audits have been completed for ELDC and BBC. These audits identified the top ten suppliers for single use items across the Partnership which included hand towels, cleaning products, plastic refuse bags, personal protective equipment (PPE) and stationery, based on spend.
- 2.2 A list of 'single use products' was developed as part of this work, which identified circa 170 consumable products within the scope of the audit across the three councils. This has established a baseline from which it will be possible to identify reductions in the purchase of consumable products over time, through the future analysis of spend data.
- 2.3 It has been a significant and time-consuming task completing these audits across the three Councils, however we now have a robust baseline and understanding of our purchasing and procurement practices from which we can start to effectively measure improvements and impacts as we transition our purchasing habits away from single use products to more sustainable alternatives, where it is practicable to do so.
- 2.4 Prior to the audit of our single use products purchasing habits being completed and a benchmark being established, it was not possible to identify opportunities for more sustainable and efficient alternatives from spend data alone.

- 2.5 The top ten suppliers of single use product suppliers identified by the audit at South Holland District Council, and the type of products most commonly purchased from them, are shown in Appendix 1 of this report.

Further actions delivered to date since completion of the single use products audit:

- 2.6 Bi-monthly meetings between the Head of Procurement and Contracts and the Climate Change and Environment Officer to transform purchasing habits and transition away from the purchase of single use products, where practicable to do so, and to introduce improved oversight and monitoring, through changes to our procurement and purchasing practices.
- 2.7 Services have been required to enter better product descriptions when making purchases of 'single use product' items through the Councils' purchasing systems, in order to provide better information for monitoring, reporting and evaluation purposes against the audit benchmark.
- 2.8 A new corporate contract for the supply of PPE has been introduced as a direct result of this work. This enables officers to purchase from suppliers with known environmental and social value credentials, reduce the number of unnecessary deliveries across the sub region, enable better rates to be negotiated at a consistent price point and reduce the number of suppliers we purchase from. A single contract will enable us to gather data over time to demonstrate the positive financial and carbon impact that this arrangement will deliver.
- 2.9 Procurement have begun exploring centralised contracts for other single use products such as stationery and cleansing materials, tackling the top 10 of single use products identified through the audit and purchased by the Council.
- 2.10 A new social value measuring and monitoring software system (Social Value Engine) has been introduced by Procurement. This will enable the Council to robustly evaluate the social value credentials and commitments of corporate suppliers before we commit to purchasing from them and then to hold them to account and monitor their social value commitments.
- 2.11 Tackling historical procurement practices, particularly where systems do not always enable comprehensive and detailed data to be drawn out, has been a challenging process which has taken more time than anticipated, hence in this report we are not yet able to provide 'actuals' in terms of pounds or carbon saved as a result of revised practices.
- 2.12 However, in future years, with better recording and management of spend on single use products in place and a baseline established, trends over time can be evaluated and quantifiable data provided in future reports to this Panel.
- 2.13 The work that has happened to date as a result of the implementation of the Sustainable Products Policy are already significant improvement steps. The Action Plan in Appendix 2 shows that the agreed actions are either now completed or well on track.

3. Conclusion

- 3.1 The work undertaken thus far puts in place the building blocks necessary to realise quantifiable, financial and carbon savings from future procurement and purchasing practices.
- 3.2 The current audit has provided a benchmark against which progress can be evaluated to demonstrate quantifiable financial and carbon savings for the Council which has not been possible before.
- 3.3 Work will continue delivering the outcomes in the action plan to minimise and/or eradicate unsustainable purchasing practices.

Implications

South and East Lincolnshire Councils Partnership

The Sustainable Products Policy was developed as a cross-partnership policy aiming to assist us in meeting our net zero targets and the aspirations of our Climate Change Strategy, providing reputational benefits through our accountability as a community leader. Improving our procurement processes, and resource and waste management also provides environmental and health benefits resulting from reduced carbon emissions and pollution levels. The implementation of the monitoring measures action plan is crucial to ensure that the Sustainable Products Policy is successfully embedded and that these benefits are realised.

Our ambition seeks to align activity and action across the three sovereign councils to deliver environmental benefits across the subregion, and shared learning for the benefit of the Partnership.

Corporate Priorities

The Sustainable Products Policy and associated monitoring measures were developed in line with the strategic aims of the South and East Lincolnshire Council's Partnership and supports delivery of the Environment priority within the Sub-regional Strategy. Adoption of the Sustainable Products Policy was listed as a corporate priority in the South and East Lincolnshire Council's Partnership Annual Delivery Plan 2022/2023 and the monitoring measures identified will assist with its successful implementation.

Staffing

None. This work is currently encompassed with the existing Climate Change and Environment Team.

Workforce Capacity Implications

None. Re-running the audit process is a resource-intensive process but can be encompassed within the existing team if planned in advance.

Constitutional and Legal Implications

None.

Data Protection

None.

Financial

The efficiency measures identified will likely enable financial savings to be realised through bulk purchasing, reduced carriage fees and negotiation of reduced public sector rates with preferred suppliers. Improving the sustainability of products purchased may also lead to reduced waste disposal costs in the longer term.

Risk Management

None.

Stakeholder / Consultation / Timescales

Consultation with Key Officers and portfolio holder have been undertaken.

Reputation

Adoption of the Sustainable Products Policy and the subsequent uptake of monitoring measures which seek to ensure the successful implementation of this policy, highlight our commitment to meeting both our net zero targets and environmental aims, enhancing our reputation as a community leader and setting a positive example for others to follow.

Contracts

None.

Crime and Disorder

None.

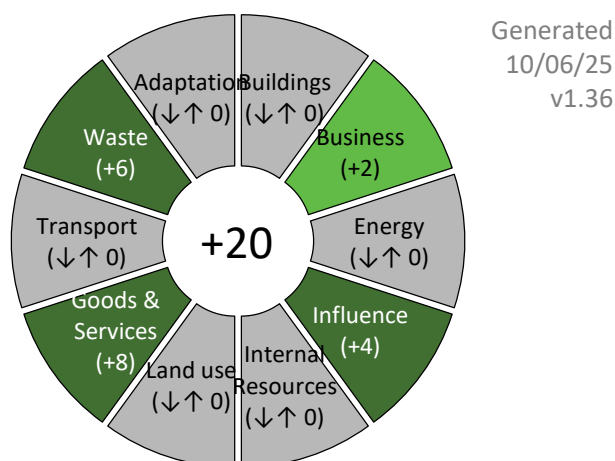
Equality and Diversity / Human Rights / Safeguarding

An Equality Impact Assessment has been undertaken with no impacts identified as a result of this report.

Health and Wellbeing

The Sustainable Products Policy aims to deliver positive outcomes for the natural environment and the health and wellbeing of our communities. Plastic products in particular release chemicals during their degradation which have a negative impact on plant and animal habitats and once released the resultant gas emissions can be toxic, having adverse effects on both the environment and human health.

Climate Change and Environment Impact Assessment



The Partnership has committed to being Net Zero by 2040

The above assessment realised a positive score on 'influence' due to the work being undertaken to encourage behavioural change around purchasing and arising waste, and our role as a community leader. Goods and Services, and Waste were the sections with the largest positives scores, as may be expected, due to completion of the audits and subsequent changes to procurement procedure which support a more consistent and streamlined approach.

Acronyms

SHDC – South Holland District Council
BBC – Boston Borough Council
ELDC – East Lindsey District Council
S&ELCP – South and East Lincolnshire Councils Partnership
SPP – Sustainable Products Policy

Appendices

Appendices are listed below and attached to the back of the report:

Appendix 1 – Top Ten Suppliers List
Appendix 2 – Monitoring Measures Action Plan

Background Papers

Background papers used in the production of this report are listed below: -

Document title	Where the document can be viewed
Sustainable Products Policy	Sustainable Products Policy - South Holland District Council (sholland.gov.uk)

Chronological History of this Report

A report on this item has not been previously considered by a Council body.

Report Approval

Report author: Heather Prescott, Climate Change and Environment Officer
Signed off by: Christian Allen, Assistant Director Regulatory
Approved for publication: Cllr E Sneath

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Appendix 1

	Supplier	Products Supplied
1	Berry BPI Refuse	Refuse Sacks
2	Amazon	Stationary, disposable gloves etc.
3	Groundsman Tools Ltd.	Gloves & Hand Sanitiser
4	PHS	Hand Towels, sanitiser, toilet cleaner etc.
5	SMI GROUP	Clothing/PPE
6	Worksafe Direct UK Limited	Gloves/PPE
7	Seal Select Products Ltd	Clothing/PPE
8	JR DALY LTD t/a AUTOSMART	Toilet rolls, soap, air freshener etc.
9	Weston Farm Supplies (Spalding) Ltd	Grounds products e.g. fertilisers & grass seed
10	Zep UK Ltd.	Plastic bottles and cleaning chemicals

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Sustainable Products Policy – Monitoring Measures Action Plan

Commitments and Next Steps	Monitoring Measure / Action To Be Taken	Owner	Timescale	Costs	Measure of success	Progress To Date
Embed the Sustainable Products Policy in the procurement framework and discontinue procurement of single use products and switch to plastic-free or more sustainable alternatives where usage cannot be discontinued.	Initial audit of products purchased across the Partnership	Climate Change & Environment Officer	Complete	Within existing budgets	No. of single use products identified amongst our operations/procurement activities.	Complete
	Bi-monthly meetings between Climate Change & Environment Officer and Joint Head of Procurement & Contracts	Climate Change & Environment Officer/ Head of Procurement & Contracts	Ongoing	Within existing budgets	Alignment of the Sustainable Products Policy and Procurement Strategy, and improved centralisation of procurement processes.	Complete but meetings will continue.
	Establishment of a Sustainable Products Transition Group to meet quarterly.	Climate Change & Environment Officer	Q4 2025	Within existing budgets	Establishment of a wider picture of purchasing habits across the authority.	To be established now audits have been completed across the Partnership and new procurement procedures put in place.

<p>Discontinue procurement of single use products and switch to plastic-free or more sustainable alternatives where usage cannot be discontinued.</p>	<p>Development of single use products register. Utilise quarterly reports on procurement activity to monitor changes over time.</p>	<p>Climate Change & Environment Officer</p>	<p>Ongoing</p>	<p>Within existing budgets</p>	<p>No. of products removed from the register. Reduction in no. of single use products purchased and switches to suppliers with better environmental/social value credentials.</p>	<p>Register established and undergoing continued development. PPE contract now in place to reduce no. of different suppliers used.</p>
<p>Ensure that due consideration is given to the green credentials of companies during the tender process for membership of future procurement frameworks and work with contractors and suppliers to find the most sustainable options available.</p>	<p>Production of a list of the most used suppliers and assessment of their environmental/social value credentials. Liaise with suppliers following this assessment to ensure sustainable options can be provided.</p>	<p>Climate Change & Environment Officer/ Head of Procurement & Contracts</p>	<p>Ongoing</p>	<p>Within existing budgets</p>	<p>Increased no. of suppliers with green credentials as members of the procurement framework and no. of products switched to more sustainable options.</p>	<p>Most Used Suppliers List established and initial contact with suppliers made. Social Value Engine in place to quantify environmental and social credentials during tender processes.</p>
<p>Establish a culture of reuse/recycling and encourage and promote conscious and conscientious consumption across the partnership.</p>	<p>Communications campaign focussed on raising awareness of the policy and how services can contribute, to include a 'single use products challenge'.</p>	<p>Climate Change & Environment Officer/ Communications Team</p>	<p>Q4 2025</p>	<p>Within existing budgets</p>	<p>No. of participants in challenge.</p>	<p>Comms piece shared in Q1 2025. Challenge in development - To be circulated now that audits have been completed across the Partnership and to follow on from initial comms piece as a reminder of process.</p>

	Procurement training to include sustainability consideration.	Head of Procurement & Contracts	Ongoing	Within existing budgets	No. of attendees completing training.	In place.
	Implement Re-fill scheme and other recycling options where feasible across operational sites e.g. pod recycling, batteries, Terracycle.	Climate Change & Environment Officer	Ongoing	Within existing budgets	Reduction in no. of plastic bottles disposed of at operational sites and no. of recycling schemes adopted.	Opportunities identified – exploration of logistics underway due to need to take waste to approved locations

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Report To:	Performance Monitoring Panel
Date:	15 July 2025
Subject:	Refuse and recycling sack delivery service
Purpose:	To update the Performance Monitoring Panel on the options to improve the reliability of the sack delivery service and consider options for the future.
Key Decision:	No
Portfolio Holder:	Councillor Jim Astill – Portfolio Holder for Corporate, Governance, Communications & Environmental Services
Report Of:	Jason King, Director of Communities
Report Author:	Matt Fisher, Head of Environmental Services
Ward(s) Affected:	All
Exempt Report:	No

Summary

Members received a briefing note at the meeting of 20 May 2025 in respect to the current refuse and recycling sack delivery and have requested a further report examining the current service, to identify shortcomings and making suggestions for a more foolproof service.

The report sets out the current service position alongside future opportunities for improvement.

Recommendations

That the committee:

1. Note the report.
2. Provides any feedback to the service and Cabinet for consideration.

Reasons for Recommendations

To provide information to Members on the sack delivery service and consider options for improving the service.

Other Options Considered

Do nothing.

1. Background

- 1.1 The Council has a duty to arrange for the collection of household waste in its area under section 45 of the Environment Act 1990. The Council's current waste service requires residents to segregate residual waste into black sacks and mixed dry recycling into green sacks for a weekly collection. The Council provides a quantity of sacks and delivers these to each household twice per year.

2. Report

- 2.1 The Council's current policy for providing refuse and recycling sacks is published on its website at www.sholland.gov.uk/replacementsacks.
- 2.2 The policy provides households with 52 black sacks and 80 recycling sacks. Sacks are delivered to each property twice per year, in batches of 26 black and 40 green. Any black sacks needed in addition to this can be purchased from most supermarkets or hardware stores or on-line. Additional recycling can be presented in any transparent or white coloured sack.
- 2.3 The service is delivered by a 1 x FTE driver using a light commercial vehicle (van), the driver has a delivery route to complete each working day and visits every property every six months, completing c 90,174 deliveries of 5.95 million sacks each year.
- 2.4 The annual revenue cost of the sack delivery service for 24/25 is £355,355.
- 2.5 The service focusses resources on waste collections. Therefore, staff absences through sickness and annual leave are challenging to cover. Residents are able to contact the service to request a sack delivery if their expected sack allocation has not been received.
- 2.6 The service is administered by a simple paper-based delivery system, where the driver is provided with a pre-populated list of addresses and a tick box confirming delivery. Paper-based systems can be inefficient, particularly due to staff absence and lead to unreliable data which can lead to missed, delayed or duplicated deliveries. Therefore, without investment in a robust and reliable database, the current service is at risk of inefficiency and greater human error. The Council does not use its sack delivery data to produce any performance monitoring

information. The team however regularly check that planned delivery routes are completed, and deal with problems in the course of normal business.

- 2.7 The current sack delivery service is in place to facilitate the current waste collection model. The Environment Act 2021 sets out the requirements for Councils to have in place an efficient and effective waste service, the current model requires the ongoing cost and resource to deliver sacks, which is not efficient and effective. This is recognised by the service and a thorough and substantial review has been carried, recognising the need to deliver an efficient and effective, reliable service to residents. The changes recently proposed and approved by Cabinet will help the service to achieve this.
- 2.8 At its meeting of 26 June 2025, Cabinet made a decision to move from sacks to wheeled bins and made recommendations to Council to amend the capital programme to facilitate this model. The new model will meet the requirements of the Environment Act and eliminate the current sack delivery service. The service acknowledges that the proposed changes are significant and a continued effort will be required until all changes are fully implemented. Therefore, sack deliveries will continue until the transition is complete.
- 2.9 There is currently no demonstrable evidence available to indicate a significant problem with the current sack delivery service and it is suggested that current measures are sufficient to deal with any service problems. The scale and imminence of the proposed waste changes would mean that any investment in technology to improve the reliability of sack delivery would not achieve a payback period which represents value for money. Whilst some households will remain on sack based collection once all waste changes have been implemented, this is expected to be a manageable number of households using the current system.

3. Conclusion

- 3.1. The current sack delivery service is in place to deliver the current waste service model. The Council has decided to transition to a new service which will eliminate the need for a sack delivery service to the majority of households. During the transition period from the current to new service, officers are tasked to ensure that deliveries continue as efficiently and effectively as possible.

Implications

South and East Lincolnshire Councils Partnership

Introducing the new service highlighted within this report, more closely aligns the operation of South Holland with Boston Borough Council and East Lindsey District Council and will eliminate the current sack delivery service.

Corporate Priorities

Implement the Environment Act 2021 and Extended Producer Responsibility as they come forward.

A new wheeled bin service, controlling the amount of waste presented, improving the quality of recycling presented, and introducing a separate food waste collection, to ensure a more efficient and effective waste management service aligns with this priority.

Staffing

1 FTE is used to deliver the current service.

Workforce Capacity Implications

None.

Constitutional and Legal Implications

Section 45 Environmental Protection Act 1990 provides a duty for the Council to make arrangements for the collection of household waste.

Data Protection

None.

Financial

None.

Risk Management

None.

Stakeholder / Consultation / Timescales

None.

Reputation

Failure to provide an efficient and effective service risks the Council's reputation.

Contracts

The service is working with the Contracts and Procurement Team to ensure that the current sack purchase is compliant.

Crime and Disorder

None.

Equality and Diversity / Human Rights / Safeguarding

None.

Health and Wellbeing

None.

Climate Change and Environmental Implications

None.

Acronyms

N/A.

Appendices

N/A.

Background Papers

No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report.

Chronological History of this Report

A report on this item has not been previously considered by a Council body.

Report Approval

Report author: Matt Fisher, Head of Environmental Services
matt.fisher@sholland.gov.uk

Signed off by: Jason King, Director of Communities
jasonking@sholland.gov.uk

Approved for publication: Cllr Jim Astill, Portfolio Holder for Corporate, Governance, Communications & Environmental Services
jastill@sholland.gov.uk

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Report To:	Performance Monitoring Panel
Date:	Tuesday, 15 July 2025
Subject:	Performance Monitoring Panel Work Programme
Purpose:	To set out the Work Programme of the Performance Monitoring Panel
Key Decision:	N
Portfolio Holder:	Councillor Jim Astill, Portfolio Holder for Corporate, Governance, Communications and Environmental Services.
Report Of:	John Medler, Assistant Director - Governance (Monitoring Officer)
Report Author:	Andrea Tait, Democratic Services Officer
Ward(s) Affected:	None
Exempt Report:	No

Summary

This report sets out the Work Programme of the Performance Monitoring Panel, allows the Panel to monitor its progress and identify any additional items to be added to the Programme.

Recommendations

That the Panel considers the content of this report and identifies any issues for discussion.

Reasons for Recommendations

To allow Members to feed into the Panel's calendar of Work Programme items and the Work Programme on a regular basis, to ensure that they stay relevant and up to date.

Other Options Considered

Do nothing. Not recommended.

1. Background

- 1.1 This report records the issues for consideration that have been identified by the Panel for inclusion in its Work Programme.

2. Report

- 2.1 Appendix 1 sets out the dates of future Panel meetings along with proposed items for consideration. These items were either originally suggested by councillors or are being referred to the Panel from officers or the Cabinet. The appendix will be updated as new items are identified.
- 2.2 Appendix 2 sets out the task groups that have been identified by the Panel. The table shows: the name of the task group; what it wants to achieve; key dates; membership of the task group; and when the task group will be reporting back to the Panel.

3. Conclusion

- 3.1. In presenting the information to the Panel, and by having the report as a standing item on the agenda, it will record the issues identified by the Panel and provide the opportunity for councillors to monitor the progress of its Work Programme.

Implications

South and East Lincolnshire Councils Partnership

The calendar of Work Programme items and the Work Programme will provide Panel Members with up to date and relevant information. Timelines for various calendar items and proposed task groups within the Work Programme are included within the appendices. The Panel can decide to scrutinise performance in areas of common strategic interest within the partnership, in addition to those that are relevant solely to SHDC.

Corporate Priorities

In identifying issues for inclusion on the Work Programme, Members consider the suitability of the subject, including whether the issue is strategic and significant and whether it is likely to lead to effective outcomes.

Staffing

None

Workforce Capacity Implications

The establishment of task groups require additional workforce capacity of a Lead Officer and Democratic Services support through the life of the task group.

Constitutional and Legal Implications

None

Data Protection

None

Financial

None

Risk Management

None

Stakeholder / Consultation / Timescales

None

Reputation

None

Contracts

None

Crime and Disorder

None

Equality and Diversity / Human Rights / Safeguarding

None

Health and Wellbeing

None

Climate Change and Environmental Implications

None

Acronyms

None

Appendices

Appendices are listed below and attached to the back of the report:

Appendix 1	Work Programme Calendar 2025/2026
Appendix 2	Task Group Work Programme 2025/2026

Background Papers

No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report.

Chronological History of this Report

A report on this item has not been previously considered by a Council body.

Report Approval

Report author:	Andrea Tait, Democratic Services Officer atait@sholland.gov.uk
Signed off by:	John Medler, Assistant Director - Governance (Monitoring Officer) john.medler@e-lindsey.gov.uk
Approved for publication:	N/A

**SHDC PERFORMANCE MONITORING PANEL
CALENDAR OF WORK PROGRAMME ITEMS 2025/2026**

DATE OF MEETING	AGENDA ITEMS
15 July 2025 Informal session JOINT PMP/PDP 6pm	<ul style="list-style-type: none"> Action Plan for the SELCP Destination Management Plan Informal member only workshop led by Pranali Parikh
15 Jul 2025 7pm	<ul style="list-style-type: none"> S113 staffing arrangements James Gilbert / Rob Barlow Sustainable Products Policy – Heather Prescott / Christian Allen. <i>At its 23 July 2024 meeting, PMP agreed that ‘an update come forward to the Panel in 12 months’ time which provided benchmarked data and detailed how progress was to be monitored’</i> South and East Lincolnshire Crowdfunding Scheme 2 year progress report Nichola Holderness Refuse and Recycling Matt Fisher <i>requested at 20 May PMP meeting.</i>
15 Oct 2025	<ul style="list-style-type: none"> Q1 Performance report 25/26 Corey Gooch Crime and Disorder Partnership Update Dee Bedford <i>Annual report scheduled for release of annual data (August)</i> Housing Stock Condition Survey Update Chris Mycock Update on Community Lottery Nichola Holderness Use of General Exception – Key Decisions not Subject to Notice (Part 4D – Access to Information Procedure Rules, Paragraph 12) in relation to decision to award contracts for insurance following a competitive tender process.
10 Dec 2025	<ul style="list-style-type: none"> Q2 Performance report 25/26 Corey Gooch South Holland Centre Performance update Rachel Rowett / Emily Spicer
10 Mar 2026	<ul style="list-style-type: none"> Q3 Performance report 25/26 Corey Gooch
19 May 2026	<ul style="list-style-type: none"> Q4 Performance report 25/26 Corey Gooch

	PENDING ITEMS
Quarterly	<ul style="list-style-type: none"> South Holland Centre – Emily Spicer, Rachel Rowett, Sam Knowles <i>Quarterly finance updates requested at 11 December 2024 PMP meeting.</i>

**SHDC PERFORMANCE MONITORING PANEL
ONGOING/FUTURE WORK PROGRAMME ITEMS
FOR CONSIDERATION 2022/2023**

	TO BE CONSIDERED AT EACH MEETING
Corporate Enforcement	From June 2022, with agreement of the Chairman, Corporate Enforcement reporting will form part of the Performance Report and attendance at meetings by the Community Safety & Enforcement Manager will be requested as required. Prior to this a six monthly update report came forward on how the Authority was addressing the various types of enforcement, following the Authority-wide reorganisation. Updates received: 6/2/18, 31/7/18, 30/1/19, 12/11/19, 27/1/21, 9/11/21 & 15/6/22.

	TO BE CONSIDERED ANNUALLY
The Sir Halley Stewart Playing Field Task Group	Final Report was presented to Council on 21/01/15. Its first recommendation was: That the Council (i) advises the Charity Commission that the Task Group has considered the Commission's Guidance on public benefit and is satisfied that the Council is compliant; (ii) provides a copy of this report to the Commission in order to outline the actions proposed by the Council; and (iii) invites the Performance Monitoring Panel to appoint a Task Group on an annual (single meeting) basis for the specific purpose of ensuring that the Council remains compliant with Charity Commission Guidance. Updates received 24/01/19, 9/11/21, 19/11/22, 4/07/23, 23/01/24 & 11/12/24.
Review of Implemented Planning Decisions <i>Every 2 years wef Oct 23</i>	Tour undertaken 5/09/19; September 2020 tour cancelled as a result of ongoing Covid situation; 27/10/22 and 25/10/23

	FOR FUTURE CONSIDERATION
Commercialisation	PMP to consider scrutiny as potential projects arise.

PERFORMANCE MONITORING PANEL – WORK PROGRAMME 2024/2025

CURRENT TASK GROUPS

Name Of Task Group	What the Task Group wants to achieve	Date added to Work Programme	Date Work Commenced	Membership of Task Group	Proposed date of report to Panel
<i>No current Task Groups</i>					

ONGOING CONCERNS

Name Of Task Group	What the Task Group wants to achieve	Date added to Work Programme	Date Work Commenced	Membership of Task Group	Proposed date of report to Panel
Swimming Pool and Leisure Centre Contract Task Group	To review the Spalding swimming pool and leisure centre, specifically: <ul style="list-style-type: none"> • To consider performance, in relation to the contract, by the Authority and the contractor, particularly with reference to building maintenance and cleanliness, promotion of the facilities and reinvestment in the facilities; • To look at the Council's performance in monitoring the leisure facilities; and • To learn from the outcomes of this scrutiny, to inform future contracts and contract monitoring. 	1 December 2015	21 January 2016	J R Astill T A Carter G K Dark (Chairman) J L King A M Newton	30/08/16. To Cabinet 8/11/16. Response and update on progress PMP 4/2/17, 16/5/17, 7/11/17, 13/11/18, 8/06/19 & 11/9/19. Next update was due 10/11/20. PMP updated: 9/11/21, 16/03/22, 15/06/22; 14/03/23, 13/09/23, 15/11/23 & 22/05/24

<p>Effectiveness of CCTV Task Group</p>	<p>Purpose of Review – To establish the current situation with regard to CCTV and make recommendations to Cabinet on the way forward. Terms of Reference – To examine the effectiveness of the SHDC CCTV service and prospects for future provision.</p> <p>Panel received update on 8/04/14 from the Portfolio Holder for Localism and Big Society on the position regarding CCTV. Performance information will be available on the new system in the future, once it becomes operational. The Task Group will remain in operation to scrutinise performance and will start to do this once the information becomes available.</p>	<p>6/11/12</p>	<p>21/11/12</p>	<p>B Alcock M Howard R M Rudkin D J Wilkinson (Chairman)</p>	<p>Interim report to PMP 29/01/13. Interim report to Cabinet 19/02/13. Tracking of recommendations to PMP 26/03/13 Updates to PMP: 8/04/14, and six-monthly thereafter.</p>
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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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